



ICAR-IASRI Training's Reference Manual

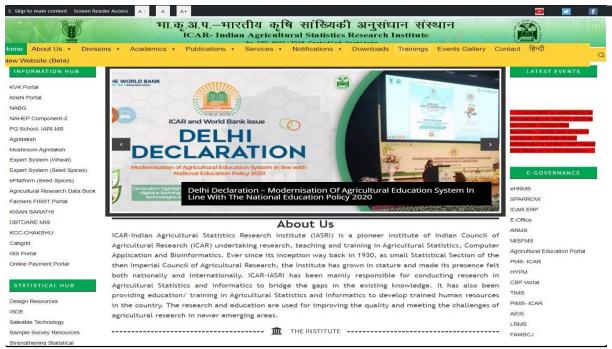


Fig. 1.1. Trainings

• Go to IASRI Website and click on "Trainings", and the user will be redirected to the Training Page as shown in Fig. 1.2.

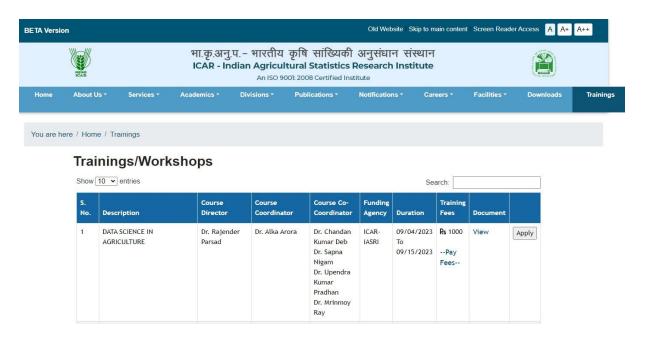


Fig. 1.2. Trainings Page

• In this page, the user has to click on "Apply" button and the user will be redirected on the Login Page as shown in Fig. 1.3.

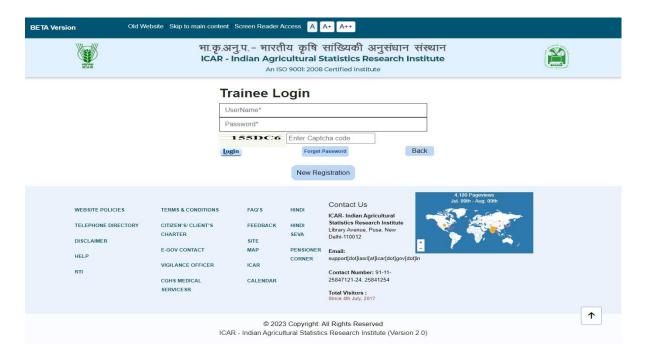


Fig. 1.3. Login Page

- The user who have already registered can directly login by entering the Username and Password.
- If a user is new on this trainee page, the user can click on the "New Registration" and can register on the page.



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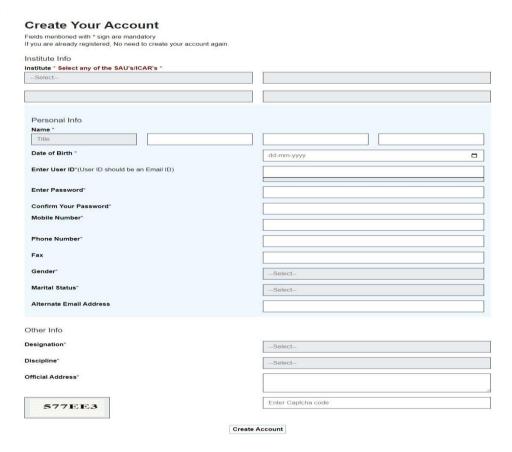


Fig.1.4. New Registration Page

- The user has to fill the complete form if the user is new to the training page.
- The user has to fill all the details like Name, Date of Birth, Gender, Marital Status, Designation etc.
- After registering the user can login by using the Username and Password and the user will be redirected to the next page as shown in Fig. 1.5.

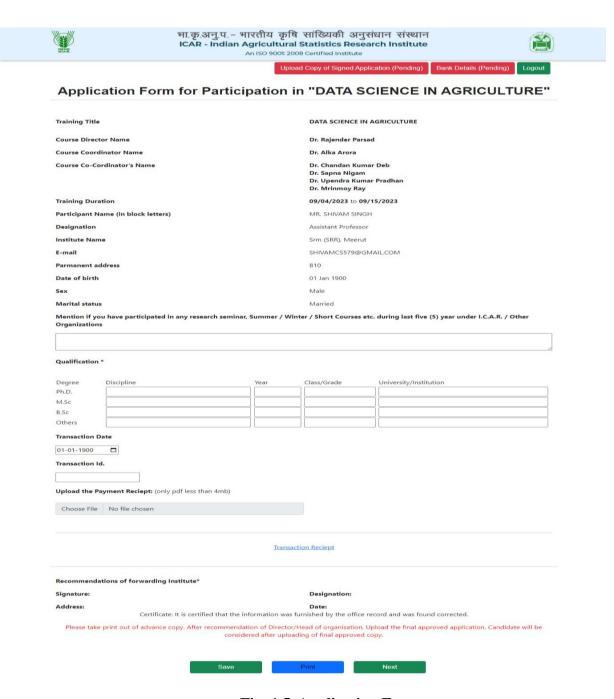


Fig. 1.5. Application Form

- The user has to fill the Application Form by filling all the details regarding Qualifications, Transaction Date, Transaction Id and also upload the Payment Receipt for the same.
- All the other details will be prefilled from the new user registration page.
- After filling the details, the user has to click on "Save" button and then take the print of the form to get it signed by their respective Director/Head.

Note: For payment regarding the training, kindly go to the link: https://pgiasri.icar.gov.in/payment.aspx.

Note: After filling all the details the user has to take the print of the form and get it signed by their respective Director/Head and has to upload the scanned copy of the signed form by clicking on "Next" as shown in Fig,1.6.

Note: Before uploading the form the user can save the form and can make changes if required.



Fig. 1.6. Uploading Final Form

- On this page the user has to upload the signed form copy filled on the previous page as shown in Fig. 1.5.
- After attaching the document, the user has to click on "Upload" and a message that "Your application has been submitted" will appear.
- After uploading, the user will also get a confirmation mail regarding the submission of the application.

Note: The document to be uploaded should be in PDF format only and size should not be more than 4MB.

Note: After uploading the form the user cannot make any changes in the form.

Note: For any query please mail on cbp@icar.gov.in.