



भा.कृ.अ.प.-भारतीय कृषि सांख्यिकी अनुसंधान संस्थान
ICAR-Indian Agricultural Statistics Research Institute
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F.No.16(1)/2019 Admn.-I (E 334563)

Dated: 07.10.2025

Minutes of Pre-Bid Meeting (for IASRI Manpower Tender)

Institute: ICAR – Indian Agricultural Statistics Research Institute (IASRI), New Delhi

Tender Title: Hiring of Manpower Services through Outsourcing Agency

Bid Reference No.: GeM Bid No. / 2025/B/6727561

Date and Time of Pre-Bid Meeting: 7.10.2025 at 3.00PM

Venue: Daroga Rai Auditorium, Computer Building, IASRI, New Delhi

Minutes of Pre-Bid Meeting

A Pre-Bid Meeting was convened on 7.10.2025 at 3.00PM at IASRI in connection with the tender for hiring of manpower services through outsourcing agency. The meeting was chaired by Sh. Dilip Roy, CAO(SG) & Head of Office.

The following officers were present on behalf of IASRI:

1. Sh. Dilip Roy, CAO(SG) & Head of Office, ICAR-IASRI,
2. Sh. Uttam Prakash – Administrative Officer, ICAR-IASRI,
3. Ms. Megha Chopra– AAO(CPS).

Representatives of the 85 firms attended the meeting.

Discussions and Clarifications

1. Tender Requirements:

The Chairperson briefed the participants on the scope of work, eligibility criteria, evaluation methodology, and bid submission process as detailed in the bid document and GeM ATC conditions.

2. Integrity Pact:

It was clarified that submission of the Integrity Pact is mandatory for all bidders, as indicated in the Additional Terms and Conditions (ATC) and bid documents.

The Integrity Pact should be duly signed by the authorized representative of the bidder and authorized representative of the The Director, ICAR-IASRI, New Delhi to make it a pact in a real sense. Then must be as an essential technical bid documents on GeM.

3. Clarifications / Queries:

Many firms raised queries regarding the requirements related to labour, labour licence, and bank guarantee provisions. It was clarified that the technical evaluation will be conducted as per the Bid Document and ATC, in adherence to the provisions of the GFR.

4. Other Instructions:

All bidders are advised to carefully read the tender document, scope of work, and evaluation parameters before submission. Only required documents must be uploaded and incase any firm is found to upload fake/fabricated record then that firm is liable to be disqualified.

Any corrigendum or clarification will be uploaded on the GeM portal / Institute's website only, and bidders are requested to check them regularly.

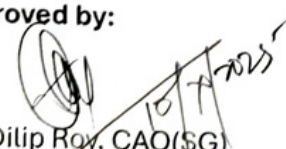
The meeting concluded with a vote of thanks to the Chair.

Dated :07.10.2025

Prepared by:


Megha Chopra
AAO(CPS)
IASRI, New Delhi.

Approved by:


Sh. Dilip Roy, CAO(SG)
& Head of Office, ICAR-IASRI

कार्यालय प्रधान / Head of Office
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