

**ICAR-INDIAN AGRICULTURAL STATISTICS RESEARCH INSTITUTE
LIBRARY AVENUE:PUSA NEW DELHI-110012**

F.N.1(46)/2015-C.P.S.

Dated: 19.08.2017

TENDER NOTICE

Online e-procurement open tender in two bids system are invited from the contractors having experience of running canteen in Government Organizations.

S.N.	Name of work	Estimated Cost	Earned Money	Tender Fee
1.	Service contract for running canteen in TAC Block at IASRI, New Delhi-12	Item wise rate (As per list)	Rs.5,000/-	Rs.500/-

Date of Tender Submission : up to 1.00 hours of 20.09.2017

Date of Opening : 02.30 hours on 21.09.2017

Desirous and eligible agencies may visit, IASRI Website www.iasri.res.in/ CPP Portal [http://: e-procure.gov.in](http://e-procure.gov.in) for details and uploading of tender documents.

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TERM AND CONDITIONS FOR IASRI CANTEEN, PUSA , NEW DELHI

1. The contract for running canteen in the TAC Block IASRI, Pusa, New Delhi will initially be for a period of one year which may be extended for one more year on satisfactory performance of the agency/Firms.
2. The Director IASRI, reserves the right to discontinue the contract at any time with one month notice without assigning any reasons thereof.
3. The agreement is terminable with one month notice on either side . The tender fee of Rs. 500.00(non refundable) and earnest money of Rs. 5,000.00 (Rupees Five Thousand Only) in the shape of Bank Draft drawn in favour of Director, IASRI, New Delhi-12 is to be submitted with the tender documents.
4. The contractor will give one month notice for terminating the contract failing which the security deposit will be forfeited.
5. The contractor will display the approved rates of all the eatable items to be sold by him in the canteen. Eatable left over at the end of the day shall not be sold the next day.
6. The contractor will arrange crockery, cutlery, kitchen utensils, Gas stove, cylinder etc. at his own cost. The crockery should be properly cleaned and used in good conditions
7. The contractor will be responsible to observe the provisions of the labour and food items laws in force. He will keep the kitchen, canteen, dining hall always in a neat and clean conditions. The eatables will be prepared under hygienic condition.
8. The Management committee will have full rights to check and inspect the quality of goods to be sold in the canteen.
9. For the preparation of eatables only groundnut or sunflower refined oil will be used.
10. Essential furniture will be provided by the Institute free of cost and the same will be daily cleaned by the contractor's staff.
11. The contractor will have to pay the license fee per month for the area of Kitchen, store and manager room. The licence fee have to be paid in advance @ **Rs.2000/- (Rupees. Two Thousand only)** by the Seventh day of every month. In addition to this the contractor will have to deposit **Rs.15,000/- (Rupees Fifteen Thousand Only)** as **security deposit** at the time of start of service/agreement. This Security money will be refunded after the completion of contract period.
12. No. unlawful activities will be run by the contractor or by his worker in the canteen and in the Institute.
13. Any damage to the property by the negligence of the contractor or his workers will be borne by contractor.
14. The contractor will also serve the items during the various committee / meetings, as and when required on the rates approved by the Institute.

15. The canteen will remain open from **9.00 a.m. to 4.30 p.m.** on all working days. However the services will have to provide even after office hour as and when needed by the office
16. The contractor will not increase the rates of serving items without the permission of competent authority.
17. EPF/ESI registration certificate should be enclosed with tender if applicable.
18. GST number / registration certificate of the firm to be enclosed with tender.
19. Successful tenderer will have to enter into a detailed contract agreement with IASRI on non judicial stamp paper of **Rs. 100.00 (Rupees One Hundred Only)** within ten days from the date of work awarded.

20. Drinking of alcohol etc. and smoking will not be allowed by the contractor in the Canteen. Narcotics etc. will not be sold by the contractor in the canteen
21. Raw material and the Gas cylinder will be arranged by the contractor. The Electricity will not be used for cooking purpose.
22. The canteen committee can inspect the material as and when required.
23. The contractor will be responsible to keep the identity of worker's to be deputed by him for cooking, serving and cleaning purposes. The contractor will also provided suitable uniform to his workers.
24. Agency/Firm shall keep all the eatable items mentioned in the schedule available in the canteen

Name & Signature of the Agency-.....

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FINANCIAL BIDS

Name of Work: Service Contract for running canteen in TAC Building at IASRI,Pusa, New Delhi-110012

SCHEDULE OF QUANTITIES/ITEMS

S.No.	Items	Weight/Volume	Rates including all taxes to be filled the contractor for all the Items.
1	Tea	125 ml/ cup	
2	Coffee	125ml/cup	
3	Tea in meetings a) Full Set b) Half Set	(6cup) Each (3 cup) Each	
4	Cold Drinks a) b) c) d) e)	200ml Each 300 ml Each 500 ml Each 1500ml Each 2000ml Each	
5	Samosa	80 gms /Piece	
6	Paneer Pakora	35 gms/Piece	
7	Bread Pakora	75 gms/Piece	
8	Palak/Ghobi Pakora	100 gms/piece	
9	Vegetable petty	125 gms/piece	
10	Kachori	50gms/piece	
11	Sambhar + two vada	30 gms each One plate	
12	Two Bread slice with butter	(20gms Each	
13	Veg. Sabji	Full plate	
14	Veg. Sabji	Half lplate	
15	Cholle Bhature	(Two piece) One plate	
16	Masala Dosa with samber	One plate	
17	2 Idli 35 gms each with samber	One plate	
18	Rice with Dal/ Curry	Full Plate	
19	Rice with Dal/Curry	Half Plate	
20	Burfi Plain(25gms)	One piece	
21	2 Nos. Gulab Jamun (40gms)	One plate	

22	Laddu Bundi/Besan (40 gms)	Per piece	
23	a)Mineral water b) mineral water c) Mineral water	500 ml Each 1000 ml Each 2000 ml Each	
24	Dal Plain	Full Plate	
25	Dal Plain	Half Plate	
26	Dal fried with butter	Half Plate	
27	Dal fried with butter	Full plate	
28	Rajma	Half plate	
29	Rajma	Full plate	
30	Roti Tandoori	Each	
31	Roti Tawa	Each	
32	Roti Messi	Each	
33	Veg. Lunch (Thali) having Dal, Subzi, Raita, Rice and four chapatti	Each	
34	Four Puris with. Subzi	Each plate	
35	Aloo Tikki (Two piece) 70 gms each	Each plate	
36	Mix fruit chat (200 gms)	One plate	
37	Fresh fruit juice 250 ml	Per glass	
38	Chowmin	Half Plate	
39	Chowmin	Full Plate	
40	Packed samosa in paper box.	Each pack	

Name & Signature of the Agency-.....

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