

No. 6(11)/2017-18-EMU

ICAR -INDIAN AGRICULTURAL STATISTICS RESEARCH INSTITUTE

(An ICAR's autonomous body under Department of Agriculture Research and Education,
Ministry of Agriculture and Farmers Welfare, Govt. of India)

Library Avenue, Pusa, New Delhi -110012

Tel – 011-25841479, Fax -011-25841564

No. 6(11)/2017-18-EMU

OPENTENDER

for

**Tender for Comprehensive Annual Maintenance contract of computing equipment
(Computers, Printers, Scanners and Networking along with Resources).**

ICAR-IASRI,

LIBRARY AVENUE, PUSA,

NEW DELHI -110012

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SECTION – I

NOTICE INVITING TENDER



**ICAR -INDIAN AGRICULTURAL STATISTICS RESEARCH
INSTITUTE**
(An ICAR's autonomous body under Department of
Agriculture Research and Education (DARE),
Ministry of Agriculture and Farmers Welfare, Govt. of India)
Library Avenue, Pusa, New Delhi -110012
Tel – 011-25841479, Fax-011-25841564



F.No.No. 6(11)/2017-18-EMU

Notice Inviting Tender (NIT)

Director, ICAR-IASRI invites online open tender from reputed firms for **“Tender for Comprehensive Annual Maintenance contract of computing equipment (Computers, Printers, Scanners and Networking along with Resources)”** at ICAR-IASRI, Library Avenue, Pusa, New Delhi -110012.

The information and schedule of dates are mentioned below:

Mode of Tender	Online at https://eprocure.gov.in/eprocure/app
Procedure and requirements for submission online tender.	Please refer https://eprocure.gov.in/eprocure/app
Websites for downloading Tender Document, Corrigendum's, Addendums etc.	https://eprocure.gov.in/eprocure/app
Tender Processing fee (non-refundable)	Rs. 1,000/- (Rupees One Thousand only)
Earnest Money Deposit EMD (DD, BG)	Rs30,000 /- (Rupees Thirty Thousand only)
Publishing Date & Time	30.11.2017, 15:30 Hours
Bid Submission Start Date & Time	01.12.2017, 15:30 Hours
Bid Submission End Date & Time	21.12.2017, 16:30 Hours
Submission of Demand Draft of Tender processing & document fee and EMD	Up to 22.12.2017, 14:30 Hours
Bid Opening Date, Time and Venue	22.12.2017, 15:00 Hours at ICAR-IASRI, New Delhi
Bidding Procedure	Two bid system
Bid Validity	90 days from the bid submission end date
Period of the Contract	03 Years
Submission of Physical Demand Draft	Administrative Officer (Maintenance), IASRI, Library Avenue, Pusa, New Delhi-110012

In case any bidder fails to submit the original Demand Draft of tender processing & document fees and EMD up to **14:30 Hours on 22.12.2017**, the Bid of the bidder shall not be opened. The Demand Draft should be of Commercial Bank drawn in favour of “Director, IASRI”.

Important Notes:

1. Tender Documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring bidders who have not enrolled / registered in e-Procurement should enrol / register before participating through the website <https://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided at ‘Instructions for online Bid Submission’.
2. The tender will be available under Department of Agriculture Research and Education (DARE) on <https://eprocure.gov.in/eprocure/app>
3. Only bids received on e-procurement portal (CPPP) will be considered for opening. Bids in any physical form sent through fax/email/courier/post/delivered personally will not be considered.
4. ICAR-IASRI reserves the right to cancel this Notice of Invitation Tender (NIT) and / or invite a

fresh with/without amendments to this NIT, without liability or any obligation and without assigning any reason. Information provided at this stage is indicative and ICAR-IASRI reserves the right to amend further details in the tender document

5. ICAR-IASRI will not be responsible for any delay in enrolment or submission of the offer/uploading the offer on above mentioned e-procurement portal for any reason whatsoever. Hence vendors are advised to register in the e-procurement website <https://eprocure.gov.in/eprocure/app&> enrol their Digital Signature Certificate (Class – II or above) and upload their quotations well in advance to avoid last minute problems.
6. Detailed **Terms & Conditions, Eligibility, Schedule of Requirement (SOR), SLA and other information** for the assignment are available on the website <https://eprocure.gov.in>. In case of any clarification, contact the following email: emu.iasri@icar.gov.in .
7. Any Corrigendum, extension of date(s) and others in respect of above tender shall be issued only on website <https://eprocure.gov.in/eprocure/appand> <http://iasri.res.in>. No separate notification shall be issued in the press. Therefore, bidders are requested to regularly visit our website to keep themselves updated.

Date :30.11.2017

Place: New Delhi

Location : ICAR-IASRI

Sd/ Administrative Officer (Maintenance)

Digitally Signed

SECTION – II

INSTRUCTION TO BIDDERS

INSTRUCTIONS TO BIDDER.

1. GENERALS

- i. Bidders are advised to study the Bid Document carefully. Submission of the Bid shall be deemed to have been done after careful study and examination of all instructions, eligibility, forms, terms and requirement specifications in the tender document with full understanding of its implications. Bids not complying with all the given clauses in this tender document are liable to be rejected. Failure to furnish all information required in the tender Document or submission of a bid not substantially responsive to the tender document in every respect will be at the vendor's risk and may result in the rejection of the bid. Incomplete tender is liable to be rejected. Contracts envisaged under this contract are required to be executed in all respects up to the period of completion mentioned above.
- ii. All the Bids shall be prepared and submitted in accordance with these instructions.
- iii. Bidder shall bear all costs associated with the preparation and delivery of its Bid, and the purchaser will in no case shall be responsible or liable for these costs.
- iv. The Bid should be submitted by the Bidder in whose name the bid document has been issued and under no circumstances it shall be transferred/ sold to the other party.
- v. The purchaser reserves the right to request for any additional information and also reserves the right to reject the proposal of any Bidder, if in the opinion of the purchaser, the data in support of Request for Quotation(RFQ) /NIT requirement is incomplete.
- vi. The Bidder is expected to examine all instructions, forms, terms & conditions and specifications in the Bid Documents. Failure to furnish all information required in the Bid Documents or submission of a Bid not substantially responsive to the Bid Documents in every respect may result in rejection of the Bid. However, the purchaser decision in regard to the responsiveness and rejection of bids shall be final and binding without any obligation, financial or otherwise, on the purchaser.
- vii. Only those agencies, who fulfil the qualifying criteria as mentioned in clause 4. Eligibility and Qualification requirements for Bidders should submit the tender documents.
- viii. Tender document consists of the following:
 - a. Notice Inviting Tender
 - b. Instructions to bidders
 - c. Terms & conditions
 - d. Scope of Contract & specifications.
 - e. Standard Form and Annexure
- ix. ICAR-IASRI reserves the right to accept/reject any or all Tenders without assigning any reason thereof and alter the amount and quantity mentioned in the Tender documents at the time of placing purchase/ Contract orders. Tender will be summarily rejected if:
 - a) Tender Processing and Document fee and Earnest Money Deposit (EMD) of value INR 30,000/- (Fifty Thousand) is not deposited in shape of Bank Draft/

- Bank Guarantee in favour of Director, IASRI, payable at Delhi.
- b) Complete Technical details are not enclosed.
- c) Tender will be received after due date and time.
- x. The successful bidder shall submit performance bank guarantee after notification of award and before signing the contract. The amount of performance bank guarantee shall be 10 % of contract value for the period of 39 months.

2. Availability of tender

Bidding will be On-line through Central Public Procurement Portal System. The NIT & others information is available at <http://iasri.res.in> and NIT, Tender Document BOQs are available at e-procurement site <https://eprocure.gov.in/eprocure/app>. Prospective bidders desirous of participating in this tender may view and download the tender document free of cost from above mentioned website. However, bidders need to submit the tender processing fee of Rs. 1000/- (Rupees One Hundred only) through demand draft / pay order from a schedule commercial bank drawn in favour of 'Director, IASRI' payable at New Delhi at the time of bid submission.

3. Important dates and other details

Mode of Tender	Online at https://eprocure.gov.in/eprocure/app
Procedure and requirements for submission online tender.	Please refer https://eprocure.gov.in/eprocure/app
Websites for downloading Tender Document, Corrigendum's, Addendums etc.	https://eprocure.gov.in/eprocure/app
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In case any bidder fails to submit the original Demand Draft of tender processing & document fees and EMD up to 14:30 Hours on 22.12.2017 , the Bid of the bidder shall not be opened. The Demand Draft should be of Commercial Bank drawn in favour of "Director, IASRI".	

4. Eligibility and Qualification requirements for Bidders:

- i. The bidder must possess the requisite experience, strength and capabilities in providing the services necessary to meet the requirements, as described in the bidding documents. The bidder must also possess the

technical know-how and the financial wherewithal that would be required to successfully provide the support services sought by the IASRI/ICAR, for the entire period of the contract. The bids must be complete in all respect and should cover the entire scope of work as stipulated in the bidding document. The bidder should meet the eligibility criteria as given below:

- ii. **Eligibility for participation:** The prospective bidder must qualify all of the following requirements to be eligible to participate in the bidding.

S. No	Clause	Minimum Documents required to be submitted as proof
1.	The domestic bidders should be companies registered in India under the company Act 1956 since last five years.	Certificate of incorporation /Relevant Registration
2.	The bidder should have a valid Registration / VAT / Service tax Certificate / GST, PAN Card and should be registered with the appropriate authorities for all applicable statutory taxes / duties.	Attached relevant document like PAN, VAT/GST etc.
3.	The bidder /OEM should have valid ISO 9001 for providing Maintenance and facility management services for information technology infrastructure.	Copy of valid Certificate
4.	The bidder must have a minimum annual turnover of at least Rs. One(01) Crore in any one of the preceding five audited financial years (Audited Accounts/Certificate from Auditors required).	Chartered Accountant Certificate for Net-worth, turnover, etc. Copy of the audited profit and loss account of the company-showing turnover of the company.
5	The bidder must have successfully undertaken at least one Contracts/PO having minimum value of Rs. Three (3) lakh for AMC /supply of Computing devices including Desktop, laptop, printer, Networking etc.	Copy of work order or Certificate of client.
6.	The bidder should have their own service center in NCR and they should have complete tools for support /repair of computers and peripherals	Attach supporting document. (Physical inspection may be done by officials).
7.	The bidder must have on its roll at least 10 technically qualified resources with prior experience in providing services in maintenance of ICT Infrastructure.	Certificate from bidder's HR / higher authority.
8.	The bidder should furnish, as part of its bid, a bid security (EMD) as specified in the Bid document.	The Bid Security should be attached with the bid document.
9.	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent	Declaration in this regard by the authorized signatory of

	practices or blacklisted with Government / PSUs as per provisions of the bid document.	the bidder
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5. Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser will in no case, be responsible or liable for those costs.

6. Price format

- i. Price currency is Indian Rupee i.e. INR
- ii. PRICE should be quoted with applicable taxes i.e. GST etc. All taxes shall be applicable as per notification of Govt. at the time of bill/invoice.
- iii. The tender has cell protected and digitally signed price sheets (BOQ) in excel format and the bidder shall have filled price(s) only in provided BOQ(s) in live excel format and upload on <http://eprocure.gov.in>.
- iv. In case, if there is any difference in any price digit(s) in item wise price list and grand summary price list, then minimum price will be considered of any price list and accordingly bidder has to adjust the price in respective item(s) of price list (s)

7. Warranty and Support

- i. All the hardware components may have warranty from Bidder or OEM.
- ii. Bidder/vender shall submit a list of item(s), if any, need to replace with equivalent or higher configuration, capacity, functions and licenses. The replaced item(s) shall be accepted with full satisfaction and consent of the purchaser. The replaced item(s) may be same or different OEM, provided;
 - a. No additional amount shall be paid and it is purely in lieu of.
 - b. Compatibility and function remain intact.
 - c. The proposed item(s) must not end of life.

8. Clarification: A prospective Bidder requiring any clarification of the Bidding Documents may notify the purchaser in writing at the purchaser's address or email: emu.iasri@icar.gov.in.

9. Evaluation and Comparison of Bids: The Purchaser will evaluate and compare the bids that have been determined to be substantially responsive. The evaluation will be performed assuming that:

- a. Bids are complete.
- b. Required EMDs etc. have been furnished.
- c. The documents have been properly signed; and
- ii. Evaluation of bids shall be done based on the information furnished by the bidder. The conformity of the bids to the technical specification and commercial terms and conditions shall be examined. Responsiveness of the bid shall be determined based on the technical and financial capability of the bidder to execute the contract.
- iii. The Institute will examine the bids to determine

- a. The correctness of the information furnished by the bidder in its bid. In case any information is found to be incorrect/false, the bid shall be considered as non-responsive.
- b. The substantial responsiveness of each bid to the bidding. For purpose of these clause, a substantially responsive bid is one, which conforms to all technical specifications and terms and conditions of the bidding documents without material or commercial deviations. The Institute's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.
- c. Arithmetic errors will be recertified on the following basis:
 - (i) If there is discrepancy between the unit price and the total price, which is obtained by multiplying the unit price with quantity, the unit price shall prevail and the total price shall be corrected unless it is a lower figure. If the bidder does not accept the correction of errors, its bid will be rejected. If there is a discrepancy between words and figures, the amount whichever is lower will prevail.
- iv. Institute may contact and verify the bidder's information, references and data submitted in the bid without further reference to bidders.
- v. Institute reserves the right to use and interpret the bids, as it may, in its discretion, consider appropriate, when selecting bidders for Award of contract.
- vi. Institute may waive off any minor infirmity, non-conformity, or irregularity in a bid, which does not constitute a material deviation, provided such a waiving, does not prejudice or affect the relative ranking of any bidder.
- vii. The Institute may seek clarification in writing from bidder for fax. Bidder shall be promptly reply by fax within the time limit specified in the clarification letter from the Institute.
- viii. The comparison shall be of total base price (without taxes) of the services offered.

10. Site Visit

- i. The Bidder may wish to visit and examine the site and obtain for itself, at its own responsibility and risk, all information that may be necessary for preparing the bid and entering into the Contract. The costs of visiting the site or sites shall be at the Bidder's own expense.
- ii. The Purchaser will arrange for the bidder and any of its personnel or agents to gain access to the relevant site or sites, provided that the Bidder gives the Purchaser adequate notice of a proposed visit of at least three working days. Failure of a Bidder to make a site visit will not be a cause for its disqualification.
- iii. No site visits shall be arranged or scheduled after the deadline for the submission of the Bids and prior to the award of Contract.

11. Address for communications, Demand Draft submission:

Smt.Poonam Singh, AO

Address: Room No. 04, Sample Survey Block
IASRI, Library Avenue, Pusa
City:NewDelhi,PinCode:110012
Telephone:91-11-25847121-24 Ext. 4277
Facsimilenumber:91-11 25841564
Electronic mailaddress: emu.iasri@icar.gov.in

SECTION – III

TERMS AND CONDITIONS

TERMS AND CONDITIONS

1. Definitions:

1.1. "Purchaser" means ICAR-IASRI, being the location at which the Vender shall provide supply / Service/ Supply. "Bidder" means the potential Firm/Vender/Bidder, hereafter called "vender".

1.2. Interpretation:

- i. The descriptive headings of Clauses are inserted solely for convenience of references and not intended as complete or accurate description of content thereof and shall not be used to interpret the provisions of this Service/ Supply / Supply contract and,
- ii. The use of words in the singular or plural, or with a particular gender, shall not limit the scope or exclude the application of any provision of this Service/ Supply / Supply Contract to any person or persons or circumstances except as the context otherwise permits.
- iii. References to the word "include", "including", "inclusive" and "inclusively" shall be construed without limitation;
- iv. The Appendices annexed to this Service/ Supply / Contract form an integral part of this Service/ Supply Contract and will be of full force and effect as though they were expressly set out in the body of the Service/ Supply Contract;
- v. Reference to any legislation or law or to any provision thereof shall include references to any such law as it may, after the date hereof, from time to time, be amended, supplemented or ~~enacted~~, and any reference to a statutory provision shall include any subordinate legislation made from time to time under that provision;
- vi. The terms "hereof", "herein", "hereby", "hereto" and derivative or similar words refer to this entire Contract;

2. Contract Period, Value and extension: The contract value of per item shall remain firm during the entire contract period. Initially Contract will be award for period of **Three years**. The contract period may be extended another month/quarter/year(s) based on vender's performance. Any further requirement of security will be paid based on the rate finalized by us for existing requirement.

3. Security & Payment:

- i. The bidder's request for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the List of System or Item(s), Delivered, Installed, and maintained & operationally Accepted, and by documents submitted and upon fulfillment of other obligations stipulated in the Contract.
- ii. The successful bidder will have to deposit Security Deposit equal to 10% of the total value of the contract further reduced to the extent of Earnest Money Deposit which will be accordingly adjusted and also execute the contract within 30 days from the date of placement of order. If the firm fails to provide services to the satisfaction of the Institute as per the order during contract period, the contract will be cancelled and the Security Deposit will be forfeited or Bank Guarantee

revoked. The Security Deposit will be released after completion of the contract to the satisfaction of the Institute. Additional Security money needs to be deposited in case more items are added in the AMC in future.

- iii. The successful tenderer will have to sign an Agreement with the Institute on a non-judicial stamp paper of appropriate value before taking over the contract.
- iv. Maintenance charges will be paid on quarterly basis after deduction of penalty after completion of the quarter. The payment shall be released quarterly on satisfactory completion of assigned services. If calculation of penalty was not readily available, then 50% of the bill amount will be released provisionally. Income Tax and other taxes as per rules will be deducted from the bill as applicable from time to time.

4. Penalty :

- a. No penalty will be charged for the first 24 hours from the time of call/complaints and wherever an equivalent standby system has been provided. But Penalty will be charged for downtime from time of complaint registered/informed as:

S.No.	Equipment	Time frame
1.	Computer	After 48 hours
2.	Laser Printer	
3.	Inkjet Printer	
4.	Dot Matrix Printer	
5.	Scanner	
6.	Accessories	
7.	Per Building Network Segment of down	After 24 hours
8.	Network Switch	
9.	One Network Node	

- b. In cases of downtime beyond those stipulated above, penalty will be automatically deducted from the quarterly payable amount.
- c. The firm will provide regular monthly preventive maintenance to the equipment under the supervision of Institute's Computer Applications Division. If the firm fails to provide satisfactory monthly preventive service, the Director, IASRI may impose a penalty, as deemed fit.
- d. If the firm fails to repair the equipment or provide standby equipment within stipulated time frame of the complaint, they will attract a penalty as per details given below :

S.No.	Equipment	Penalty per day in Rupees
1.	Computer	200.00
2.	Laser Printer	200.00

3.	Inkjet Printer	100.00
4.	Scanner	100.00
5.	Per Building Network Segment of non-availability	2000.00
6.	Network Switch	1000.00
7.	One Network Node	100.00

- e. Penalty to be imposed will be subject to a maximum of total value of the contract. In case of the gross negligence and downtime, security deposited by the firm can be forfeited besides immediate cancellation of the contract.
- f. Payments will be made to the firm on the basis of records maintained in respect of preventive and corrective maintenance service after deducting penalties, if any. The firm will ensure that all calls are got entered in the records.
- g. In case of intermittent failure and repeated failure the system will be considered continuously down and down time penalty clause will apply accordingly.

5. Tender Rates, Prices, Taxes and Duties:

- 5.1. Vendor shall be entirely responsible for all taxes, duties, license, fees etc. Incurred until delivery of the contracted services to the Institute. No tax or duty will be payable by the Institute unless specified by the vender in the price bid.
- 5.2. The prices/rates quoted for each item/work in the BOQ only VAT, Service/ Supply tax shall be exclusively and all direct and indirect costs, insurances, statutory charges, statutory fees, royalties; taxes on quarried items, duties shall be inclusive. i.e. sales tax, consignment tax, octroi / local tax, incidental charges, cost of complying to other local authorities etc., and any other costs that may be involved in completing the works as required, fulfillment of all obligations under the Contract and to the satisfaction of the Purchaser.
- 5.3. Rates of all exclusive taxes i.e VAT, Service, GST will be applicable at the time of invoice as per notification of Govt. of State/India.
- 5.4. All payments made by the Purchaser to the Vender shall be subject to tax deducted at source. The Purchaser shall provide the TDS Certificates to the Vender within 30 days from the date of its deduction.
- 5.5. The Vender shall be responsible for due payment of all taxes, levies, charges and expenses with respect to or arising out of the performance of this Service/ Supply Contract. The Vender shall submit to the Purchaser true copies of receipts / challans of all such taxes paid within 10 days of making such payments for records of the Purchaser.
- 5.6. The rates quoted for each item/work in the BOQ by the Vender shall remain firm until the successful completion of the Contract including any extension (s) of time that may have been granted to the vender under the scope of this Contract and shall not be subject to escalation on any account. The rates quoted for each item/work in the BOQ shall be deemed to include and cover all cost, expenses and liabilities to every description and all risk of every kind to be taken in executing, completing and handing over the work to the satisfaction of the Purchaser.

- 5.7. The Vender shall on his own and at his own expense obtain all necessary permits and permissions to execute the job, including required registrations, Agent's etc. To perform its obligation under this Contract and shall indemnify the Purchaser in all related matters.
- 6. Indemnity:** The Vender shall keep ICAR-IASRI indemnified at all times, against all claims, losses, damages or liability that may arise under this Contract / Work Order (whether criminal or civil and including legal fees and costs incurred), including
- i. any breach nonobservance or non-performance by vender or its employees or agents of any of the provisions of this Contract.
 - ii. any act or omission of vender or its employees or agents.
 - iii. any negligence or breach of duty on the part of vender, its employees or agents including any wrongful use by it or them of any property or goods belonging to or by the purchaser or any other third party at site including adjoining neighbors.
 - iv. Vender shall at all times indemnify the purchaser against all liabilities to other persons, including employees or agents of the purchaser or other vendors for bodily injury, damage to property or other loss which may arise out of or in consequence of the execution or completion of Project and against all costs charges and expenses that may arise.
 - v. Resulting from any breaches in respect of any matter arising from the provisions of Service/ Supply s resulting in any successful claim by any third party;
 - vi. Claims for compensation under the provisions of Workmen Compensation Act 1923 as amended from time to time or any compensation payable under any other law for the time being in force to any workman / employees or staff engaged by the Vender in carrying out the Service/ Supply s and against costs and expenses, if any, incurred by ICAR-IASRI in connection therewith.
 - vii. The indemnities provided under this Clause are without prejudice and in addition to ICAR-IASRI s rights to make any recovery whatsoever under this Contract / Work Order, with or without invoking the indemnity provisions.
- 7. Defect liability:** Vender under the scope of this Contract. In case any defect in the work is observed during the contract period, the same shall be rectified by the Vender at own cost including supply of all materials, labour, equipments and any other appliance in this regards for the fulfillment of all obligations under the Contract and to the satisfaction of the Purchaser.
- 8. Damage of private properties / life:** The Vender shall be responsible for all risk to the works to be performed under its obligation under the Contract and for trespassers, and shall make good at his own expenses all losses and damages whether to the works, themselves, or to any other property of the purchaser or the lives, persons or property of other forms, whatsoever cause, in connection with the works, although all reasonable and proper precautions may have been taken by the vender, and in case Purchaser is called upon to make good any such costs, loss or damages or to pay compensation to any person(s) sustaining damages by reason of any act, or any negligence or omission on the part of the Vender, the amount of any costs or charges (including costs and charges towards legal proceedings) which the Purchaser may incur in reference thereto, shall be charged to the Vender. The Vender shall reimburse such costs immediately to the Purchaser.
- 9. Release of information and confidentiality:** The Vender shall keep all the information obtained directly or indirectly through appointment of this contract confidential and

shall not reveal the same to any other party without the prior written permission of the Purchaser. In the event of any breach of this provision, the vender shall indemnify the Purchaser against any loss, cost or damage or claim by any party in respect of such breach.

10. Award/ subletting of contract:

- 10.1. The Purchaser reserves the right to reduce/ award consolidated order or separate orders for one or more parts against this tender.
- 10.2. The Vender will not be permitted to sublet his job in whole or Part without the prior written permission of the Purchaser. The Vender shall submit to the Purchaser a list of Sub Vender, Bidders (not less than three names) for the approval of the Purchaser. The Purchaser may approve all or any of the names or reject all names, which in his opinion do not meet the prerequisite qualifications. The Vender shall re-submit a fresh list of names for approval. Further in the event that none of the names submitted by the vender are acceptable to the Purchaser, the Purchaser may suggest names to the Vender and it shall be binding upon the Vender to accept the names suggested.

11. Site location: The Vender must see the site of the work, surrounding locality, local traffic rules, site approaches etc. carefully. No claim of any sort shall be entertained on account of any site conditions.

12. Safety regulations:

- 12.1. The Vender shall ensure adequate safety precautions at site as required under the law of the land and shall be entirely responsible for the complete safety of their workmen as well as other workers at site and premises.
- 12.2. The Vender shall indemnify the Purchaser from any consequence arising due to vender's failure in respect to safety compliance.
- 12.3. First Aid facilities at easily accessible place shall be provided by the Vender at his own cost as per provisions of Labour act or as advised by the Purchaser wherever works are carried out.
- 12.4. All critical injuries shall be reported promptly to the Purchaser. The report shall cover type, nature, cause, physician's report and actions for prevention of those types again.
- 12.5. To ensure effective enforcement of the rules and regulations relating to safety precautions, arrangements made by the Vender shall be open to inspection by the Purchaser.
- 12.6. The cost so incurred by the Vender in providing for safety standards and requirements as above shall be deemed to be included in the rates quoted for various items under the scope of Contract and no extra amounts shall be payable to the vender on this account.

13. Quantities in the contract/BOQ:

- 13.1. The Purchaser reserves the right of deletion of any item in full, in part, reduce, increase or to modify the Scope of Work. The rates quoted by the Vender shall remain firm even if there are any variations in the quantities mentioned in the Bill of Quantities, or due to any idling of resources due to non-availability of fronts, details, etc.
- 13.2. The above items include components installed at various locations in the IASRI Campus. There may be some items that may be given on AMC after their warranty period is over, during this contract period. The maintenance would be

on pro-rata basis.

14. Miscellaneous:

- 14.1. **Assignment:** This Service/ Supply Contract shall not be assigned either fully or in part by any Party hereto to any third party without the consent, in writing, of the other Party and only upon such terms as are mutually agreed by both the Parties hereto, except that the Purchaser may, in whole or in part, assign this Contract / Work Order to its Affiliates, without the prior written consent of the Vender. In the event this Service/ Supply Contract is assigned under the terms of this Clause, the assignees of the respective Parties shall be bound by the terms and conditions of this Service/ Supply Contract and shall, if deemed necessary by the Parties at the time of such assignment, undertake in writing to be so bound by this Service/ Supply Contract.
- 14.2. **Relationship between Parties:** The Vender is serving as an independent Agency at ICAR-IASRI. This Service/ Supply Contract creates no partnership, pooling or joint venture relationship between the parties, and no employment relationship between the purchaser and the employees, consultants, workmen or representatives assigned by Vender to perform the Service/ Supply s hereunder.
- 14.3. **Entire Service/ Supply Contract:** This Service/ Supply Contract, together with all attachments, shall constitute the entire understanding of the Parties concerning the subject matter hereof and shall supersede any and all prior oral or written representations, understandings or Service/ Supply Contracts relating thereto.
- 14.4. **Amendment:** No modifications, alterations, amendment or waivers of any provisions herein contained shall be binding on the Parties hereto unless evidenced in writing signed by duly authorized representatives of both Parties.
- 14.5. **No Waiver:** The failure of either party, at any time during the Term hereof, to require performance by the other party of any provision of this Service/ Supply Contract shall in no way affect the full right to require such performance at any time thereafter. The waiver by either party of a breach of any provision of this Service/ Supply Contract does not constitute a waiver of any succeeding breach of the same or any other provision, nor shall it constitute a waiver of the provision itself.
- 14.6. **Severability:** If any provision of this Service/ Supply Contract is declared or found to be illegal, unenforceable or void, the parties shall negotiate in good faith to agree upon a substitute provision that is legal and enforceable and is as nearly as possible consistent with the intentions underlying the original provision. If the remainder of this Service/ Supply Contract is not materially affected by such a declaration or finding and is capable of substantial performance, then the remainder shall be enforced to the extent permitted by law.
- 14.7. **Laws:** The Parties hereto shall comply with all applicable central and state laws, rules, court orders, governmental, regulatory or statutory orders and other regulations as required in connection with the performance of this Service/ Supply Contract.
- 14.8. **Offset:** The Purchaser may deduct or retain out of any Payment, which may be due or become due to Vender hereunder or otherwise, any amounts owed by The Vender to The Purchaser hereunder or otherwise.
- 14.9. **Governing Law:** This Service/ Supply Contract shall be governed and interpreted

exclusively in accordance with laws of India.

14.10. Headings: The headings given to the Clauses herein are inserted only for convenience and are in no way to be construed as part of this Service/ Supply Contract or as a limitation of the scope of the particular Clause to which the title refers.

14.11. Counterparts: This Service/ Supply Contract may be executed by one or more of the Parties on any number of separate counterparts, and all of said counterparts taken together shall be deemed to constitute one and the same instrument.

14.12. Survival: Any provisions of this Service/ Supply Contract which, either expressly or by implication, survive the termination or expiration of this Service/ Supply Contract, shall be complied with by the Parties in the same manner as if the present Service/ Supply Contract is valid and in force even after termination or expiry.

15. Acceptance, compliance of tender: Submission of this tender by the bidder shall assumed that the vender is accepting and complying all the terms& conditions, Scope of work and others. Vender shall sign and stamp every page of tender including all the Annexures.

16. Limitation of Liability: Provided the following does not exclude or limit any liabilities of either party in ways not permitted by applicable law:

- The Bidder shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Bidder to pay liquidated damages to the Purchaser; and
- the aggregate liability of the Bidder to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to any obligation of the Bidder to indemnify the Purchaser with respect to intellectual property rights infringement.

17. Disclaimer

17.1. This Document includes statements, which reflect various assumptions, which may or may not be correct. Each Bidder/Bidding Consortium should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this Document and obtain independent advice from appropriate sources in their own interest.

17.2. Neither Purchaser nor its employees will have any liability whatsoever to any Bidder or any other person under the law or contract, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage whatsoever which may arise from or be incurred or suffered in connection with anything contained in this document, any matter deemed to form part of this document, provision of Service/ Supply and any other information supplied by or on behalf of vendor or its employees, or otherwise arising in any way from the selection process for the Contract.

17.3. Though adequate care has been taken while issuing the Bid document, the Bidder should satisfy itself that Documents are complete in all respects. Intimation of any discrepancy shall be given to this office immediately.

17.4. This Document and the information contained herein are Strictly Confidential and are for the use of only the person(s) to whom it is issued. It may not be copied or

distributed by the recipient to third parties (other than in confidence to the recipient-s professional advisors).

18. Cost of bidding: The Bidder shall bear all cost associated with the preparation and submission of its Bid and the purchaser will in no case be responsible or liable for those costs.

19. Bidding documents

19.1. The Scope of Contract, Bidding Procedures and Contract Terms are described in the Bidding Documents.

19.2. The Bidder is expected to examine the Bidding Documents, including all Instructions, Forms, Terms and Specifications. Failure to furnish all information required by the Bidding Documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will may result in the rejection of the Bid.

20. Amendment of bidding documents

20.1. At any time prior to the deadline for submission of Bids, the Purchaser may for any reasons, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by Amendment.

20.2. The Amendment shall be part of the Bidding Documents, and it will be notified in writing by Fax/e-mail to all the Bidders who have received the Bidding Documents and confirmed their participation to Bid, and will be binding on them.

20.3. In order to afford prospective Bidders reasonable time in which to take the Amendment into account in preparing their Bids, the Purchaser may, at its discretion, extend the deadline for the submission of Bids.

21. Preparation of bids

21.1. Language of bid: The Bid prepared by the Bidder, and all correspondence and documents relating to the Bid exchanged by the Bidder and the Purchaser, shall be written in the English Language. Any printed literature furnished by the Bidder may be written in another Language, provided that this literature is accompanied by an English translation, in which case, for purposes of interpretation of the Bid, the English translation shall govern.

21.2. Documents comprising the bid: The Bid prepared and submitted by the Bidder shall comprise the following components:

- i. Bid Form, Price& other Schedules (STRICTLY AS PER FORMAT) and Technical Data Sheets completed in accordance with Technical Specification.
- ii. All the Bids must be accompanied with the required Tender fee and EMD against each tender.

21.3. Bid form: The Bidder shall submit online Bid Form and the appropriate Price Schedules and technical specifications enclosed with the Bidding Documents.

22. Bid prices

22.1. Bidders shall quote for the entire Scope of Contract with prices for individual items. The tenderer is required, at his expense, to obtain all the information he may require to enable him to submit his tender.

22.2. Prices quoted by the Bidder shall be "Firm" and not subject to any price adjustment during the performance of the Contract. **A Bid submitted with an adjustable price will be treated as non-responsive and rejected.**

22.3. Prices shall be quoted in Indian Rupees Only.

23. Bids validity

23.1. Bids shall remain valid & open for acceptance for a period of 120 days from the date of opening of the Bid.

23.2. Notwithstanding Clause above, the Purchaser may solicit the Bidders consent to an extension of the Period of Bid Validity. The request and the responses thereto shall be made in writing and sent by Fax/post/courier.

24. Alternative bids: Bidders shall submit Bids, which comply with the Bidding Documents. Alternative bids will not be considered. The attention of Bidders is drawn to the provisions regarding the rejection of Bids in the terms and conditions, which are not substantially responsive to the requirements of the Bidding Documents.

25. Format and signing of bid

25.1. The Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to sign on behalf of the Bidder. Written Power-of-Attorney accompanying the Bid shall indicate such authorization.

25.2. The Bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the Bid.

26. Submission of bid

26.1. Bidders must have / obtain Digital Signature Certificates and register on <https://eprocure.gov.in/eprocure/app> . The documents shall be digitally signed during bid uploading by the systems. Online bids (complete in all respect) must be uploaded on <https://eprocure.gov.in/eprocure/app> and manual bid must be submitted as per IMPORTANT DATES.

26.2. The online bids should be submitted as under:

- i. **EN-1** : The PDF file having Bank Draft(s) towards EMD & TENDER PROCEEDING FEE, ELIGIBILITY and QUALIFICATION, TERM & CONDITIONS, TECHNICAL BID with SCOPE of WORK in one cover/ file. In addition, a letter specifying the details of Demand Draft should be submitted physically at Administrative Officer (Maintenance Section), ICAR-IASRI, Library Avenue, Pusa, New Delhi-110012 before bid submission end date and time. However the scanned copy of DD/BG must be uploaded (PDF format) electronically on <https://eprocure.gov.in/eprocure/app>.
- ii. **EN-2:** Containing Financial Bid inclusive of all Govt taxes as per various Price Bid (BOQ) in only specified Excel format. Bidder has to filled all the BOQs as:

S. no.	Name of BOQ	Purpose /Contain
1	BOQ1:	Grand Price Summary for THREE YEARS (inclusive total sum of all BOQs). It should have the grand contract value of all the IT, Non-IT, Consumables, supplied items for duration of contract period. Purpose to find out the single value of all sub components.
2	BOQ2:	It should have the total cost of 1st year of all the Equipment/items.
3	BOQ3	It should have the total cost of 2nd year of all the Equipment/items.
4	BOQ4	It should have the total cost of 3rd year of all the Equipment/items.

26.3. General Conditions

- i. The uploaded PDF files not containing the relevant document or not containing the financial bid in explicit/implicit form, shall lead to rejection of the bid.
- ii. All the bid documents should be digitally signed by the authorized signatory.
- iii. All pages of the bid being submitted must be sequentially numbered.
- iv. IASRI shall not be responsible for any delay on the part of the bidder in obtaining the Terms and Conditions of the Tender Notice or submission of the online bids.
- v. IASRI reserves the right to seek any document, already asked, in physical form from any bidder during eligibility and Technical Evaluation.
- vi. IASRI reserves the right to seek any other/new document if the need arises at any stage of tender.
- vii. The bids submitted by fax/Email/ manually etc. shall not be considered. No correspondence will be entertained on this matter.
- viii. The rates are to be quoted in strict compliance to the financial bid otherwise the bid is liable to be rejected.
- ix. The rates are to be quoted by the bidders in Indian Currency and payment shall be made to successful bidder in Indian Currency only.
- x. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. If any clarification is required, the same should be obtained before submission of the bids.
- xi. In case of imported items, it will be the complete responsibility of the bidder to arrange import license for importing these items for the Regulatory Authority as may be required in such a way that delivery schedule is met. However, IASRI will provide supporting document, if required.
- xii. Bids not quoted as per the format given by IASRI will be summarily rejected.
- xiii. At any time prior to the last date for receipt of bids, IASRI may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Vendor, modify the Tender Document by an amendment. The amendment will be notified in writing or by FAX or by E-mail to all prospective Vendors who have received the Tender Document and will be binding on them. In order to afford prospective Vendors reasonable time in which to take the amendment into account in preparing their bids, IASRI may, at its discretion, extend the last date for the receipt of Bids.
- xiv. No bid may be modified subsequent to the last date for receipt of bids.
- xv. No bid may be withdrawn in the interval between the last date for receipt of bids and the expiry of the bid validity period specified by the Vendor in the Bid. Withdrawal of a bid during this interval may result in forfeiture of Vendor's EMD.
- xvi. The Vendor shall bear all costs associated with the preparation and submission of its bid. IASRI will, in no case, be responsible or liable for those costs, regardless of the outcome of the Tendering process.
- xvii. Each Bidder shall submit only one Bid by itself. No Joint Venture is acceptable. A Bidder who submits or participates in more than one Bid will cause all those Bids to be rejected.

27. Earnest Money Deposit (EMD), Tender Fee and Performance Bank Guaranty

- 27.1. Bidder has to be submitted Earnest Money Deposit (EMD) of Rs. 30,000/- (Rupees Thirty Thousand only) and tender processing fee of Rs. 1000/- (Rupees One thousand only). The tender processing Fee should be in separate Demand Draft and EMD should be in separate Demand Draft. The tender processing Fee validity

should at least three months and EMD validity should be at least 165 days from the date of bid submission. Tender fee and EMD is to be physically submitted through Demand Draft of any Commercial Bank, drawn in favour of Director, IASRI, New Delhi, before as per IMPORTANT DATES clause.

- 27.2. However, the firms/Bidders, who are registered for considered services and items with NSIC under Single Point Registration Scheme, shall be considered for exemption from furnishing the EMD by the Competent Authority. In such cases, an attested copy of the Registration Certificate from NSIC must be furnished. Merely registration as a SSI Unit does not qualify the Firm for Otherwise bids will be rejected. In the absence of a valid certificate from the NSIC or proper Bank Draft of EMD amount, such tenders shall be rejected straightway.
- 27.3. The scanned copy of Demand Draft(s) shall be uploaded (PDF format) electronically on <https://eprocure.gov.in/eprocure/app>.
- 27.4. In the case of bidders, who are not considered for awarding the contract, the EMD will be refunded immediately after the final decision. Earnest Money Deposit (EMD) of the successful bidder will be refunded on receipt of same amount of Security Deposit in the name of Director – Indian Agricultural Statistics Research institute, Library Avenue, New Delhi -110112 valid for additional 03 months of contract period with acceptance of empanelment, within 15 calendar days. No interest will be payable for the EMD.
- 27.5. The successful bidder shall submit performance bank guarantee after notification of award and before signing the contract. The amount of performance bank guarantee shall be 10 % of contract value for the period of 39 months.

28. Last date for receipt of bids

- 28.1. The tender must be uploaded electronically on <https://eprocure.gov.in/eprocure/app> and complete in all respect latest by as per IMPORTANT DATES of SECTION-II.
- 28.2. The tender bids will be opened as per procure of online e-Procurement as per IMPORTANT DATES of SECTION-II at IASRI, New Delhi.

29. Evaluation of bid

- 29.1. PROCESS TO BE CONFIDENTIAL: Information relating to the examination, clarification, evaluation and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with such process. Any effort by a bidder to influence the purchaser's processing of bids or award decisions may result in the rejection of the Bidder(s) Bid.
- 29.2. CLARIFICATION OF BIDS: To assist in the examination, evaluation and comparison of Bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its Bid. All responses to requests for clarification shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted.
- 29.3. PRELIMINARY EXAMINATION OF BIDS / RESPONSIVENESS
 - i. The purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
 - ii. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price per item that is obtained by multiplying

the unit price and quantity, the unit price shall prevail and the total price per item will be corrected. If there is a discrepancy between the Total Amount and the sum of the total price per item, the sum of the total price per item shall prevail and the Total Amount will be corrected.

- iii. Prior to the detailed evaluation, the purchaser will determine the substantial responsiveness of each bid to the bidding documents including production capability and acceptable quality of the Goods offered. A substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Documents without deviation.

29.4. EVALUATION AND COMPARISON OF BIDS

- i. A duly constituted committee will evaluate the technical bids. EMD and technical bid of the tender will be opened in the first instance. ICAR-IASRI reserved the right to seek fresh set of documents or seek clarification on the already submitted documents.
- ii. The evaluation of Bids shall be done based on the Eligibility Criteria and Financial Lowest Cost Basis Selection (LCBS) competitiveness basis. The bids will be opened online (<https://eprocure.gov.in>) in two bidding i.e. Technical bid and Financial bid as per procedure on Central Public Procurement Portal. In the event of the specified date of bid opening being declared a holiday for ICAR-IASRI, the bids shall be opened on the next working day.
- iii. The evaluation of the Bids shall be a stage-wise procedure. The following stages are identified for evaluation purposes: In the first stage, the Bids would be subjected to a responsiveness check for eligibility for participation as per ITB clause 4. The responsive bidders of First stage shall be eligible for technical evaluation.
- iv. The purchaser's evaluation of a Bid will take into account, in addition to the Bid price, the following factors, in the manner and to the extent indicated in this Clause:
 - i. Contract completion schedule
 - ii. Conformance to Qualifying Criteria
 - iii. Deviations from Bidding Documents
- v. Bidders shall base their Bid price on the terms and conditions specified in the Bidding Documents.
- vi. The cost of all quantifiable deviations and omissions from the specification, terms and conditions specified in Bidding Documents shall be evaluated. The Purchaser will make its own assessment of the cost of any deviation for the purpose of ensuring fair comparison of Bids.
- vii. Any adjustments in price, which result from the above procedures, shall be added for the purposes of comparative evaluation only to arrive at an "Evaluated Bid Price". Bid Prices quoted by Bidders shall remain unaltered.
- viii. Bids The Commercial Bids of the technically qualified bidders will be opened online (<https://eprocure.gov.in/cpp/app>). The date of opening of commercial / financial bid will be communicated by e-Procurement portal (CPPP). The Bidder's representatives may choose to attend the Financial Bid opening on date and time at the site of purchaser. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of Bidder, Bid Prices, etc. will be announced at the meeting.
- ix. The Purchaser will evaluate and compare the bids that have been determined to be

substantially responsive. The evaluation will be performed assuming that:

- (a) The Contract will be awarded to the lowest evaluated Bidder for the entire Tender.
- (b) The Purchaser's evaluation of a bid will be made on the basis of prices quoted in accordance with Bid Prices (BOQs/).

30. Contacting the purchaser

30.1. From the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Purchaser on any matter related to the Bid, it should do so in writing.

30.2. Any effort by a Bidder to influence the Purchaser and/or in the Purchaser's decisions in respect of Bid evaluation, Bid comparison or Contract Award, will result in the rejection of the Bidder-s Bid.

31. ICAR-IASRI right to accept any bid and to reject any or all bids: The Purchaser reserves the right to accept or reject any Bid and to annul the Bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Purchaser's action.

32. The purchaser's right to vary quantities: The Purchaser reserves the right to vary the quantity i.e. increase or decrease the numbers/quantities without any change in terms and conditions during the execution of the order/renewal.

33. Letter of intent/ notification of award: The letter of intent/ Notification of Award shall be issued to the successful Bidder whose bids have been considered responsive, techno-commercially acceptable and evaluated to be the lowest (L1). The successful Bidder shall be required to furnish a letter of acceptance within 7 days of issue of the letter of intent /Notification of Award by the purchaser.

34. Award of contract: The Purchaser will award the Contract to the successful Bidder whose Bid has been Determined to be the lowest evaluated responsive Bid, provided further that the Bidder has been determined to be qualified to satisfactorily perform the Contract. The purchaser reserves the right to award order other bidders in the tender, provided it is required for progress of project & provided he agrees to come to the lowest rate

35. Corrupt or fraudulent practices: The Purchaser requires that the Bidders observe the highest standard of ethics during the procurement and execution of the Project. In pursuance of this policy, the Purchaser:

- i. Defines, for the purposes of this provision, the terms set forth below as follows:
 - i. "Corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and
 - ii. "Fraudulent practice" means a misrepresentation of facts in order to influence the award process or the execution of a contract to the detriment of the Purchaser, and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free

and open competition.

- ii. Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- iii. Will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract.
- iv. Furthermore, Bidders shall be aware of the provision stated in the Terms and Conditions of Contract.

36. Statutory Compliances:

- i. All the resources/manpower deputed onsite/offsite will be on bidder/principal employer pay roll and have no right, in any case, to claim for job at ICAR-IASRI. The Bidder shall comply relevant provisions of the Payment of Wages Act-1936, Minimum Wages Act-1948, Employer's Liability Act, Workmen's Compensation Act, Employees Provident Fund Act, CLRA and the rules made there under and meet all the statutory liabilities as per labour laws including wages, bonus, leave gratuity, EPF, ESIC etc, in respect of the personnel engaged for the duty at ICAR-IASRI, New Delhi and shall give a written undertaking to this effect along with Technical Bid. The bidder shall provide details of the registration with Employees State Insurance Corporation (ESIC)/Employees Provident Fund (EPF)/Registration with RLC office, whichever applicable.
- ii. The bidder should be registered with ESIC and EPFO. Certified copy of registration certificate showing the code allotted from these organizations should be submitted along with the technical bid

37. General conditions and Instructions:

- 37.1. All the Bids shall be prepared and submitted in accordance with these instructions.
- 37.2. Bidder shall bear all costs associated with the preparation and delivery of its Bid, and the Purchaser will in no case shall be responsible or liable for these costs.
- 37.3. The Bid should be submitted by the Bidder in whose name the bid document has been issued and under no circumstances it shall be transferred/ sold to the other party.
- 37.4. The Purchaser reserves the right to request for any additional information and also reserves the right to reject the proposal of any Bidder, if in the opinion of the Purchaser, the data in support of RFQ requirement is incomplete.
- 37.5. The Bidder is expected to examine all instructions, forms, terms & conditions and specifications in the Bid Documents. Failure to furnish all information required in the Bid Documents or submission of a Bid not substantially responsive to the Bid Documents in every respect may result in rejection of the Bid. However, the Purchaser's decision in regard to the responsiveness and rejection of bids shall be final and binding without any obligation, financial or otherwise, on the Purchaser.
- 37.6. The purchaser reserves the right to claim and recover from the security deposit the damages/ losses incurred due to non-compliance to work delay in the progress of work by the Vender as agreed upon. The decision of the Purchaser in this regard shall be final and binding.
- 37.7. The Vender agrees to abide by other terms and conditions stipulated by the Purchaser from time to time in addition to the above for the proper and

satisfactory performance of their obligations under this Contract.

38. Force Majeure :If either Party is unable to carry out his obligations under this Contract due to an Act of God, war, riot, blockade, strike (i.e. national/ state or city), lockout, flood or earthquake or Government orders/ restrictions not within the control of the parties hereto which results in an inability, in spite of due diligence of either party in performing its obligation in time, this Contract shall remain effective, but the obligation which the affected party is unable to carry out shall be suspended for a period equal to the duration of the relevant circumstances provided that :

- i. The nonperforming party shall give the other Party prior written notice describing particulars of the inability including but not limited to the nature of occurrence with its expected duration and the steps which the nonperforming party is taking to fulfill its obligation.
- ii. Upon receipt of such notice the other party shall discuss the matter with the non-performing party with a view to helping the non-performing party to fulfill its obligations. This clause does not envisage financial assistance.
- iii. If in any event the Force Majeure situation continues for a period of three weeks both the parties shall meet again and discuss whether the Contract can be amended to overcome the Force Majeure situation so the Project can proceed further. Notwithstanding anything contained to the contrary, it is clarified economic hardship, non-availability of material, labour and transport shall not constitute Force Majeure. The overall responsibilities and obligations of the parties shall not be excused by reasons of Force Majeure situation. Notwithstanding the

39. Termination of contract:

39.1. If in case the Vender;

- i. becomes bankrupt or insolvent, has a receiving order issued against it compounds with its creditors, or if the Vender is a corporation a resolution is passed or order is made for its winding up (other than a voluntary liquidation for the purposes of amalgamation or reconstruction) a receiver is appointed over any part of its undertaking or assets or if the Vender takes or suffers any other analogous action in consequence of debt.
- ii. Assigns or transfers the Contract or any right or interest therein in violation of the provision of given work to sub-contractor.
- iii. In the judgment of the Purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this Sub-clause "Corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in Contract execution. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract to the detriment of Purchaser and includes collusive practice among tenderers (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.
- iv. Has abandoned or repudiated the Contract
- v. Has without valid reason failed to commence work on the Facilities promptly or has suspended days after receiving a written instruction from the Purchaser to proceed.

- vi. Persistently fails to execute the Contract in accordance with the Contract or persistently neglects to carry out its obligations under the Contract without just cause.
 - vii. Refuses or is unable to provide sufficient materials Service/ Supply s or labour to execute and complete the Facilities in the manner specified in the program furnished and at rate of progress that give reasonable assurance to the Purchaser that the Vender can attain completion of the Facilities by the time for completion. Then, the purchaser may, without prejudice to any other rights it may possess under the Contract, give a notice to the Vender stating the nature of the default and requiring the Vender to remedy the same. If the Vender fails to remedy or to take steps to remedy the same within fourteen (14) days of its receipt of such notice then the purchaser may terminate the Contract forthwith by giving a notice of termination to the Vender.
- 39.2. In case, Vender fails to carry out the work as specified in the schedule or left in between, it will be got done through any other agency at vendors' risk and cost, the same shall be recovered from the amount payable to the Vender. Provided that in no case shall such above cost exceed more than 10% of the price quoted by the vendor in the Original Bid.
- 39.3. In case the Vender fails to start work / to carry out the work within the specified period i.e. mutually agreed schedule and the work is not found to be satisfactory, the Purchaser reserves the right to terminate the contract, at any stage without assigning any reasons thereof. In such case the Purchaser shall have the right to forfeit the entire / part amount of EMD / Security Deposit.
- 40. Settlement of disputes/ arbitration:** To the best of their ability, the parties hereto shall endeavor to resolve amicably between themselves all disputes arising in connection with this Contract / Work Order. If the same remain unresolved within thirty (30) days of the matter being raised by either party, either party may refer the dispute for settlement by arbitration. The arbitration to be undertaken by two arbitrators, one each to be appointed by either party. The arbitrators appointed by both the parties shall mutually nominate a person to act as umpire before entering upon the reference in the event of a difference between the two arbitrators and the award of the said umpire in such a contingency shall be final and binding upon the parties. The arbitration proceeding shall be conducted in accordance with this provisions of the Indian Arbitration & Conciliation Act, 1996 and the venue of such arbitration shall be city of New Delhi only.
- 41.** IASRI will not be responsible for any misinterpretation or wrong assumption by the vendor, while responding to this tender.

SECTION – IV

SCHEDULE OF REQUIRMENT And SCOPE OF WORK

1. BACKGROUND

The Indian Council of Agricultural Research (ICAR) is an autonomous organization under the Department of Agricultural Research and Education (DARE), Ministry of Agriculture and Farmers Welfare, Government of India. Formerly known as Imperial Council of Agricultural Research, it was **established on 16 July 1929** as a registered society under the Societies Registration Act, 1860 in pursuance of the report of the Royal Commission on Agriculture.

The Council is the apex body for coordinating, guiding and managing research and education in agriculture in the entire country. With **111 ICAR institutes** and **73 agricultural universities** spread across the country this is one of the largest national agricultural systems in the world. It is engaged in cutting edge areas of science and technology development and its scientists are internationally acknowledged in their fields.

ICAR- Indian Agricultural Statistics Research Institute (IASRI) is one of a premier institute of Statistics & Computing in the field of Agriculture under ICAR located at Library Avenue, Pusa New Delhi.

2. SCOPE OF WORK:

ICAR-IASRI has seven buildings in premises of the institute. Each building having computing, printing and UPS devices and all are connected through LAN & Wi-Fi. There is active directory domain based environment. The institute has in-house services like DNS, Web hosting, Unified Communication (Email, Audio, Video, web conferencing etc.) ERP, Internet, across the platform OS & technologies. The firm should be capable to manage infrastructure in such type of environment. Following services are covered, but not limited to, under all in Service Contract to keep the system in good working order:-

1. To make the all equipment in working condition, if required. Bidder may visit the site for inspection. No extra payment will be made by IASRI.
2. Management and troubleshooting of Domain, Software issue, Hardware, Network services and other services related to computing environment.
3. The firm will design and operate web based application for computing device assets and service complaints management on open source technologies as per requirement of IASRI.
4. Unscheduled on call corrective and remedial maintenance services to set right the mal-functions of the systems including replacement of unserviceable parts. The parts covered under AMC will be as under :
 - a. Computers- Each and every part of the complete equipment including Cables, Connectors, Adapters etc.
 - b. Printers – Each and every part of the printer including Taflon, Fuser Assembly, Cables, Connectors, Adapters etc, except Cartridge.
 - c. Scanners – Each and every part of the equipment including Cables, Connectors, Adapters etc,
 - d. Networking – Each and every part of the equipment including Cables, etc.

5. Where the parts/components have failed/damaged or gone into disuse due to any reason, replacement of those parts/components including monitor, smps, motherboard, processor, hard disk, wires, cables chords, cards, circuit boards, mouse & keyboard etc. shall be provided free of cost by the company within 48 hours of attending to the call.
6. Where any items/parts/components need replacement, the same shall be replaced with same make, specification and brand of items/component/part. In case the brand/model has become obsolete, the same shall be replaced with equipment of the items/parts/components with proper approval of ICAR-IASRI.
7. Where replacement of parts or support could not be obtained due to obsolescence, the entire parts or systems (such as PC, Printer, Scanner etc.) shall be replaced by the firm with OEM equipment or higher system, with at least the existing configuration of the failed system. In case of replacement of accessories like keyboard mouse etc. should be same OEM or Logitech.
8. In case of failure of PCs (Desktop, Networking devices) due to any reason, including software, the system shall be restored/rectified.
9. This office will take no responsibility towards erratic power problems relating to the Electricity Boards or any other default situation of the nature beyond its control that may cause the computer systems to malfunction.
10. The firm shall depute its Two Qualified Resident Engineers (one Service Engineer and one Network Engineer) during working hours (9.30 A.M. – 4.30 PM) from Monday to Saturday in the Institute for attending day-to-day complaints. In the event of service required after office hours or on holidays the firm should be prepared to provide services with no extra charges. Trainee engineers will not be counted as part of resident engineers
11. The resident engineer (s) / resources will be responsible to executing duty for equipment /services listed in the tender but will have to execute the duty to make the computing device functional or any issue/work related to computing environment, assigned by representative of IASRI. This institute will provide respective software /licenses.
12. In case of pending/high workload, the firm will depute additional engineers to clear the backlog to maintain the uptime of the computer/network.
13. The details of resident engineers posted at IASRI should be provided in advance with duty schedule to the Nodal Officer (IT), IASRI.
14. All the resident engineers should carry and display the identity card with photograph provided by the firm.
15. The resident engineers should report to duty on time and late attendance will be marked as absent, and amount equivalent to $1/365 \times \text{quarter value of AMC}$ will be deducted from the AMC bill on basis of per engineer per day.
16. A register will be maintained by the resident engineer(s) of the firm for booking the complaints and keeping record of the uptime of the computers using of software/application. Systems for registering complaints needs to be developed and maintained by the vendor and to be certified by the Nodal officer of IASRI.
17. In case an equipment/machine is being taken for servicing to service center, the firm will provide a stand by equipment and will take prior permission of the Nodal Officer before taking the equipment out. Cost of transportation and insurance of equipment will be borne by the firm.

18. The firm will honor complaints lodged by phone/email/fax/post or any other mode of communication. Counting of down time will start from the time of logging the complaint and will continue till the machine is properly repaired and a certificate to the same effect is obtained from the user.
19. The firm shall maintain all the machines satisfactorily till the end of the AMC tenure and handover all inventory in good working condition to the next vendor/IASRI, in case the AMC is not extended or is terminated.
20. If any hardware is disposed-off during the period of Maintenance Contract for one or more reason, the proportionate charges will be deducted from the quarterly amount. If charges have been paid before the disposal of the system, then the proportionate amount is to be adjusted against the charges payable on remaining machines.
21. The firm should properly label all the equipment under AMC indicating the name of the equipment, configurations, serial no, location etc. The firm will inform in writing before any change is done any relocation of the same within the Institute, and the vendor should provide the updated details of device/line list accordingly.
22. Adequate computer parts like monitors, hard-disk, motherboard etc. be stocked at IASRI. At least one sets of computers & Printers be stocked as standby. A room would be provided to the engineer to stock the above inventory & repairing equipment.
23. The firm shall clean all computers/equipment/machines whenever required. Firm will maintain vacuum cleaner for dust cleaning of equipment.
24. The tenderer will submit a quarterly report stating the complete list and status of well-being of the computer network form the users. The firm has to manage the quarterly review meeting at IASRI.

25. **Install, Moves, Adds, Changes (IMAC) services**

- i. This Service provides for the scheduling and performance of install, move, adds, and change activities for Hardware and Software. Definitions of these components are as follows:
 - a. Install: Installation of PCs, peripheral equipment, and network attached peripheral equipment, which form part of the existing baseline (new equipment needs to be procured by with installation services at the time of procurement).
 - b. Move: Movement of desktop machines, PCs, peripheral equipment, and network attached peripheral equipment.
 - c. Add: Installation of additional hardware or software on desktop machines and PCs after initial delivery (e.g. Additional RAM, CD ROM drive, sound card etc.).
 - d. Change: Upgrade to or modification of existing hardware or software on desktop machines and PCs (e.g. Upgrade 2.4GB hard disk drive to 4.3GB).
- ii. Requests for IMAC shall be prepared by Bidder/ Vendor depending on customer/ system requirements & shall be approved by ICAR-IASRI. ICAR-IASRI shall formulate guidelines for IMAC & communicate it to the vendor. All procurements shall be done by ICAR-IASRI.

26. **Asset/ inventory management**

- i. Bidder/ Vendor & ICAR-IASRI personnel shall jointly perform baseline asset tracking & inventory tracking at start of contract.
- ii. Bidder/ Vendor shall create/ maintain hardware asset database by recording information like configuration details, serial number, asset code, location details, warranty and AMC.
- iii. The database shall be regularly updated by the vendor .The updating shall be required due to new installations, up-gradations of systems, change of location of systems, discarding of systems, sending of components for repairs etc.
- iv. The vendor at any time must be able to display to ICAR-IASRI latest level of IT assets & inventories. It should be able to display assets sent for repairs & assets discarded & assets upgraded.
- v. Bidder/ Vendor shall provide regular MIS based on above to ICAR-IASRI regarding need of new spares & components considering appropriate procurement time. The procurements shall be done by ICAR-IASRI.
- vi. Prior to completion of contract period, Bidder/ Vendor shall hand over all assets along with report of all services to new Vendor/ ICAR-IASRI staff.

27. **Anti-virus management** This Service includes virus detection and eradication, logon administration and synchronization across servers, and support for required security classifications. The scope of service is applicable to the Antivirus patch/client upgrade for desktops, laptop, workstation etc.

28. **LAN administration:** The Vendor will provide for LAN administration services including administrative support for user registration, creating and maintaining user profiles, granting user access and authorization, providing ongoing user password support, announcing and providing networking services for users and providing administrative support for the Users with the help of central location (ICAR-DC).

SECTION – V

**PRICE SCHEDULE /BOQ (online in Excel
format)**

Price Schedule/Format

(Without any Govt Taxes)

- I. There is digitally signed Price Schedule/format /Financial Bid having total 4 BOQs/Sheets as per compliance of <https://eprocure.gov.in/eprocure/app>. Bidders has to fill the all the price(s) and upload the same excel sheet online at <https://eprocure.gov.in/eprocure/app>. Manual and offline Price bids / schedule shall not be accepted. Detail of BOQs /Financial BID are:

S. no.	Name of BOQ	Purpose /Contain
1	BOQ1:	Grand Price Summary for THREE YEARS (inclusive total sum of all BOQs). It should have the grand contract value of all the items for duration of contract period.
2	BOQ2:	It should have the total cost of 1st year of all the items.
3	BOQ3	It should have the total cost of 2nd year of all the items .
4	BOQ4	It should have the total cost of 3rd year of all the items .

- II. PRICE should be quoted without adding any govt. taxes i.e. VAT, Service, GST etc. All taxes shall be applicable as per notification of Govt. at the time of bill/invoice. The applicable taxes at the time of bid submission should be mentioned separately as per "Tax Calculation Sheet" of Price Schedule form of Section V.
- III. The quoted Price shall be year wise for total contract period of 3 years.

SECTION VI

STANDARD FORMS

BID FORM

Comprehensive Annual Maintenance contract of computing equipment (Computers, Printers, Scanners and Networking along with Resources).

To
The Director
ICAR-Indian Agricultural Statistics Research Institute
Library Avenue, Pusa
New Delhi 110012

Sir,

1. We understand that ICAR-IASRI is desirous of Comprehensive Annual Maintenance contract of computing equipment (Computers, Printers, Scanners and Networking along with Resources)at ICAR-IASRI, New Delhi.
2. Having examined the Bidding Documents for the above named works, we the undersigned, offer to Service/ Supply in full conformity with the Terms and Conditions and technical specifications for or such other sums as may be determined in accordance with the terms and conditions of the contract. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.
3. If our Bid is accepted, we undertake to deliver the entire Service/ Supply as per requirement schedule mentioned in Section IV from the date of award of rate contract/letter of intent.
4. If our Bid is accepted, we will furnish a performance bank guarantee for as mentioned in Tender for due performance of the Contract in accordance with the Terms and Conditions.
5. We agree to abide by this Bid for a period of 90days from the due date of bid submission and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. We declare that we have studied the provision of Indian Laws for Service/ Supply s and the prices have been quoted accordingly.
7. Unless and until Letter of Intent is issued, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
8. We understand that you are not bound to accept the lowest, or any bid you may receive.
9. There is provision for Resolution of Disputes under this Contract, in accordance with the Laws and Jurisdiction of Contract.

Dated this..... day of 2017

Signature.....In the capacity of

..... duly authorized to sign for and on behalf of (IN

BLOCK CAPITALS)

Undertaking:

It is certified that the information furnished above is correct. We have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same. The signatory to this bid is authorized to sign such bids on behalf of the organization.

Place : _____
Date : _____
Signature : _____
Name of the authorized Signatory : _____
Designation : _____

Company Seal

ENCLOSURES:

1. Price Schedules **(Yes/No):**
2. EMD or Bid-Security**(Yes/No):**
3. Signature Authorization**(Yes/No):**
4. Attachment1.Bidder's Eligibility**(Yes/No):**
5. Attachment3.EligibilityofGoods and Services **(Yes/No):**

Bid Table of Contents and Checklist

Note: Bidders should expand and (if appropriate) modify and complete the following table. The purpose of the table is to provide the Bidder with a summary check list of items in order for the bid to be considered for Contract award.

S. No.	ITEM	Present (Y/N)	Page No
1.	Bid Submission FORM		
2.	Eligibility for Participation FORM		
3.	Price Schedules		
4.	EMD/ Bid-Security (if and as required)		
5.	Signature Authorization		
6.	Statutory Compliances as per clause 36 of Terms & conditions of Section -III :		
7.	Escalation Matrix		
8.	Attachment_		

Eligibility for Participation Form

The prospective bidder must qualify all of the following requirements to be eligible to participate in the bidding.

S. No	Clause	Minimum Documents required to be submitted as proof	Page No.
1.	The domestic bidders should be companies registered in India under the company Act 1956 since last five years.	Certificate of incorporation /Relevant Registration	
2.	The bidder should have a valid Registration / VAT / Service tax Certificate / GST, PAN Card and should be registered with the appropriate authorities for all applicable statutory taxes / duties.	Attached relevant document like PAN, VAT/GST etc.	
3.	The bidder /OEM should have valid ISO 9001 for providing Maintenance and facility management services for information technology infrastructure.	Copy of valid Certificate	
4.	The bidder must have a minimum annual turnover of at least Rs. One(01) Crore in any one of the preceding five audited financial years (Audited Accounts/Certificate from Auditors required).	Chartered Accountant Certificate for Net-worth, turnover, etc. Copy of the audited profit and loss account of the company-showing turnover of the company for last three years.	
5.	The bidder must have successfully undertaken at least one Contracts/PO having minimum value of Rs. Three (3) lakh for AMC /supply of Computing devices including Desktop, laptop, printer, Networking etc.	Copy of work order or Certificate of client.	
6.	The bidder should have their own service center in NCR and they should have complete tools for support /repair of computers and peripherals	Attach supporting document. (Physical inspection may be done by officials).	
7.	The bidder must have on its roll at least 10 technically qualified resources with prior experience in providing services in maintenance of ICT Infrastructure.	Certificate from bidder's HR / higher authority.	
8.	The bidder should furnish, as part of its bid, a bid security (EMD) as specified in the Bid document.	The Bid Security should be attached with the bid document.	
9.	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with Government / PSUs as per provisions of the bid document.	Declaration in this regard by the authorized signatory of the bidder	

Escalation Matrix

Level	Contact Details
Level 1	Name: Designation: Email: Mobile:
Level 2	Name: Designation: Email: Mobile:
Level 3	Name: Designation: Email: Mobile:
Website	

Undertaking

(As per Statutory Compliances of Clause 36 of Terms & Conditions of Section-III)

Certified copy of registration certificate of ESIC and EPFO showing the code allotted from these organizations.

(As per Statutory Compliances of Clause 36 of Terms & Conditions of Section-III)

S. No.	Certificate details	Attached (Yes/No)	Applicable (Yes/No/Remark)	Page No
	ESIC			
	EPFO			

PRICE SCHEDULE FORMS/CHECKLIST

1. The Price Schedules are divided into separate BOQs/Schedules as follows:

S. no.	Name of BOQ	Purpose /Contain	Compliance (Yes/No)
1	BOQ1:	Grand Price Summary for THREE YEARS (inclusive total sum of all BOQs). It should have the grand contract value of all the Equipment/items for duration of contract period.	
2	BOQ2:	It should have the total cost of 1st year of all the Equipment/items.	
3	BOQ3	It should have the total cost of 2nd year of all the Equipment/items.	
4	BOQ4	It should have the total cost of 3rd year of all the Equipment/items.	

1. Prices shall be filled in specified MS Excel sheet(s)/BOQ(s) as per procedure of Central Public Procurement Portal (CPPP). As specified in the Bid Data Sheet, prices shall be fixed and firm for the duration of the Contract.
2. The Schedules do not generally give a full description of the information technologies to be supplied, installed, and operationally accepted, or the Services to be performed under each item. However, it is assumed that Bidders shall have read the Technical Requirements and other sections of these Bidding Documents to ascertain the full scope of the requirements associated with each item prior to filling in the rates and prices. The quoted rates and prices shall be deemed to cover the full scope of these Technical Requirements, as well as overhead and profit.
3. If Bidders are unclear or uncertain as to the scope of any item, they shall seek clarification in accordance with the Instructions to Bidders in the Bidding Documents prior to submitting their bid.
4. Bid prices shall be quoted in the manner indicated and in the INR currencies only. Prices must correspond to items of the scope and quality defined in the Technical Requirements or elsewhere in these Bidding Documents.
5. The Bidder must exercise great care in preparing its calculations, since there is no opportunity to correct errors once the deadline for submission of bids has passed. A single error in specifying a unit price can therefore change a Bidder's overall total bid price substantially, make the bid noncompetitive, or subject the Bidder to possible loss. The Purchaser will correct any arithmetic error in accordance with the provisions of tender document.
6. Payments will be made to the Bidder in the INR currency only as per payment clause of the tender. The price of an item should be unique regardless of installation site.

SECTION -VII

ANNEXURES

ANNEXURE - I

Detail of the Infrastructure/assets at ICAR-IASRI, but not limited

Location: Computer Building, ICAR-IASRI, Library Avenue, Pusa, New Delhi.

A. DESKTOP:

S. No.	Equipment Name	CPU	HDD	RAM	Qty.
1	Dell OptiPlex 745/755 core 2 duo	Intel Core 2 Duo 2.3 Ghz	160 GB	2Gb - 8 GB DDR2	102
2	Dell OptiPlex 780 core 2 duo	core 2 duo 3.0 ghz	250gb	8 GB DDR2	32
3	Dell OptiPlex 330	Intel Core 2 Duo 2.3 Ghz	160 GB	2 GB DDR2	5
4	Dell OptiPlex 390	Intel Core 2 Duo 2.3 Ghz	160 GB	2 GB DDR2	4
5	Sun Ultra Workstation	Intel Core 2 Duo	500 GB	4 GB DDR2	8
6	Dell Precession T 3400	Intel Core 2 duo	500 GB	4 GB DDR2	10
7	Dell Precision T 1600	Intel Xeon	500 GB	2 GB DDR3	12
8	HP XW 4400 workstation	XEON 3.3 GHZ	1 TB	4GB	1
9	HP Compaq 8100 elite	Core i-3	320 GB	4GB	12
10	Fujitsu	Corei-5 3.1 GHZ	320 GB	8 GB	3
11	Fujitsu Mini	Corei-5 3.1 GHZ	500 GB	8 GB	1
12	Dell OptiPlex 980 /990 MT	Core i-3	320 GB	2 GB	11
13	Lenovo Think Centre	Core i-5	500 GB	8 GB	21
14	Dell OptiPlex 9010	Core i7	500GB	2GB	21
15	Dell OptiPlex 7010	Core i7	500 GB	4GB	24
16	Dell OptiPlex 9020 AIO	Core i7	1 TB	8G	10

B. PRINTERS

S. No.	Equipment Name	Qty.
1	HP LASER 1020/1022	16
2	HP LASER 1160	12

3	HP LASER 1106	6
4	HP LASER 1505	11
5	HP LASER 1606	5
6	HP LASER 1007	7
7	HP LASER 1200	3
8	HP PSC 1210	5
9	HP LASER 1300	1
10	LEXMARK LASER 310 DN	16
11	HP LASER P 3005 DN	8
12	HP LASER 1536 MFP	17
13	HP LASER M 1136MFP	5
14	HP LASER 2015 dn	3
15	HP LASER 2200DTN	2
16	HP LASER 1005	3
17	HP Laser 2300C	1
18	HP LASER 2300 N	1
19	Samsung color CLP 610ND	2
20	HP LASER 2420N	1
21	HP COLOR LASER 2550 In	1
22	HP LASER M1522NF PSC	1
23	HP LASER P 1108	1
24	HP Laser M 1135 MFP	1
25	HP LASER 5200 N	1
26	HP Laser 1150	1
27	HP Laser ProM706n	1
28	SAMSUNG ML 2570	2
29	HP OFFICEJET 4500	1
30	HP Laser M2727nfpssc	1
31	HP DESKJET 4515	1
32	HP DESKJET 2050	1

33	HP DESKJET 3325	1
34	HP LASER M 226 dn	1
35	color LASER 2600dn	1
36	HP LASER 1410 PSC	1
37	HP LASER 400	2
38	SAMSUNG ML 2850	3
39	SAMSUNG ML 2851	1
40	Lexmark Laser 510 dn	2
41	HP color LASER CP2025	1
42	Samsung Color 670 nd	1
43	Canon 4970 ip	1
44	HP office jet pro5400	1
45	HP LASER M 1213nf MFP	1
46	HP LASER 3030	2
47	HP color LASER Pro 200	1
48	HP LASERJET P3015	1
49	CANON LBP 3500	1
50	HP LASERJET P 1566	11
51	HP color 4550N	1
52	CANON DESKJET 2515PSC	1
53	HP LASER 2055	1

C. SCANNERS

S. No.	Equipment Name	Qty.
1	HP Scanjet 3000	2
2	HP Scanjet G 2410	7
3	HP Scanjet G 3010	1
4	HP Scanjet 7450C	1
5	HP Scanjet 5590	5
6	HP Scanjet 4070	2

7	HP Scanjet 2300 C	2
8	HP Scanjet 3970	4
9	Umax power 2100 XL	1
10	Barcode Scanner Epson 3200	1
11	HP Scanjet N 6350	1

D. Networking

S.No.	Name of Item	UoM	Qty
1	Dlink Switch-24 Port	Each	10
2	Nortel Switch-24 Port	Each	6
3	Dax Switch-24 Port	Each	3
4	Cisco Switch-24 Port	Each	1
5	Fortinet Indoor /Outdoor Access Points	Each	40
6	Aruba 7210 Wi-Fi Controller	Each	1
7	Aruba Indoor Access Point Model 93	Each	13
8	Networking components in the premises (Patch Panel, All Patch cord, Faceplate with IO, all cables connectors, accessories end to end connection etc.)	lumsum	
9	Fiber components &Accessories in the premises - Splitter boxes, Fiber Patch Cord, backbone, Fiber Modules (SC/ST; SC/LC; LC/LC etc. and all cables connectors, accessories end to end connection etc..	lumsum	