

I.C.A.R. - Indian Agricultural Statistics Research Institute
Library Avenue, Pusa, New Delhi-110012

F.No. 35(4)/2015-CPS

Dated: 20.12.2016

Subject: : **Quotation for the purchase of All in One Desk Top Computer .**

Sir,

Sealed quotations are hereby invited in a single bid system for the items mentioning below and should reach this office by not later than **13.00 hrs. on 13.01.2017**. The cover containing quotation should be super scribed as **"Quotation for (Name of the item and File No. given against the each items in BOLD letter)** in IASRI due on **13.01.2017**, failing which the quotation will have the risk of not considered.

The quotation will be opened 14.30 hrs. on the same day i.e **13.01.2017**. Quotation should satisfy the following conditions:

1. The rates quoted shall be valid for a minimum period of 180 days from the last date fixed for the receipt of quotations.
2. The rates quoted shall be for free delivery and installation at IASRI, New Delhi – 110 012. However, equipment quoted in foreign currency must be quoted on FOB basis.
3. Full specifications of the article quoted for shall be given in the quotation along with literature/pamphlet/drawing etc. User list of the quoted document may also be additionally provided for reference. The specification given in the brochure must be authenticated which can be verified from the site of firm manufacturing the equipment.
4. If taxes, duties or any other charges over and above the rates quoted Leviable, actual percentage of such taxes/duties/other charges should be clearly indicated, in the absence of which, it would be presumed that all taxes are inclusive and would be calculated accordingly. No further clarification/request in this regard would be considered.
5. Supply is to be made by any convenient mode of transport at supplier's risk unless otherwise specified.
6. In case the material is supplied through an authorized agent, manufacturer or agent or both shall be responsible for the successful installation of the equipment. The manufacturer shall be liable to any penal action for the shortcomings of the authorized agent. Any payment that is to be made separately to the agent if any shall be clearly mentioned in the quotation.
7. The bid should be accompanied with earnest money in rupees as mentioned against each of the equipment in the form of crossed Demand Draft/Pay Order in favour of Director, IASRI, payable at New Delhi on any Nationalized Bank, without which the quotation will not be entertained. No other form of deposit will be accepted. There will be no exemption for paying earnest money. However, Firms registered with the Central Purchase Organization/NSIC only are exempt from submitting bids without EMD (proof of registration must be attached therefore without which it will not be considered). In case, therefore, if any tenderer fails to deposit the Earnest Money the tender will be rejected straightway.
8. The EMD shall be refunded to the unsuccessful bidders after finalization of the quotation. In case of successful bidder, it can be adjusted towards security deposit which is 5% of the order value for the equipment/goods costing Rs.1.00 lakhs or more. there would, however, be no performance security deposit for equipment/goods costing less than Rs. 1.00 lakhs.
9. One year warranty has to be invariable provided by the firm or more as the case may be here in as mentioned in the specification.
10. The rates should be quoted in complete rupees (No fraction) both in figures and words. No overwriting or erasing will be allowed, if so the cutting may be signed by tenderer.
11. The quantity given in the schedule is approx. which may be increased or decreased.

12. Payment will be made by mode of e-payment to the supplier/firm after satisfactory completion of work and receipt of pre-receipt bills triplicate.
13. The Director IASRI, New Delhi reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason.
14. Quotations not complying with the above conditions are liable to be rejected.
15. Sealed quotations should be put in the "quotation Box" placed at the first floor of the Training-cum-Administrative Bldg. of the IASRI, New Delhi-12
16. TIN/VAT/PAN/C.S.T. Nos may be given on the Quotation.
17. Supply, Installation and Commissioning of All in One Desk Top Computer at the site specified by IASRI.
18. Complete installation at desired site and functioning of equipment's as per specification will be the responsibility of the Bidder.
19. The price quoted in the bid should include all cost for supply, installation and its related services of the related items.
20. OEM has to provide technical support for configuration, all the features, usages, demonstration as per need of IASRI.
21. All the cables, connectors, any related items has to be provided from by the supplier. No additional items will be provided by IASRI.
22. Vendor may visit for checking the feasibility of installation, requirement etc.
23. Manufacturer Authorization as per Annexure-II is mandatory.
24. Vendor has to Quote the rates for two years AMC by year-wise, AMC will be valid after warranty.
25. AMC Charges will not be paid in advance.

Documents required with the technical Bids for evaluation of equipment specifications

- a. Copy of the Registration of firm
- b. Copy of PAN Card and TIN number
- c. Valid authorization certificate of Manufacturers/Principal
- d. Required EMD in favour of Director IASRI may be enclosed. If exempted, valid NSIC certificate issued for exemption of EMD must be enclosed
- e. Users list
- f. Other conditions as enumerated under the captioned General Terms & Conditions and terms & conditions for bidder in the given technical specifications details.

S.No	Description	Qty.	File No	EMD
1	All in One Desk Top Computer (As per Specification Enclosed)	01 No.	35(4)/2015-CPS	5000/

Specification enclosed also available at IASRI website: www.iasri.res.in

Contact No.011-25847121-23 Ext. No.4130

ASSTT. ADMINISTRATIVE OFFICER
C.P.S.

Desktop Computer

S. No	Feature/Item	Specifications	Compliance (Yes/No)
	Make& Model	Supplier has to defined	
1.	Quantity	01	
2.	Form factor	All-in-One	
3.	Processor	Intel Core i7 Processor	
4.	Memory (RAM)	8GB DDR4	
5.	Operating System	Windows 10	
6.	Hard drive	1TB HDD	
7.	Screen size	23" FHD LED	
8.	Touch function	No	
9.	Graphic card	2GB Nvidia /AMD /OEM	
10.	Optical disc drive	DVD RW	
11.	Camera	Yes	
12.	Ports and slots	USB 3.0, USB 2.0 HDMI IN & OUT	
13.	Sound/speaker	Integrated	
14.	Communication	RJ-45, Wi-Fi	
15.	Warranty	3 Years Onsite Comprehensive	

II.**UPS**

S. No	Feature/Item	Specifications	Compliance (Yes/No)
1.	Make& Model	Supplier has to defined	
2.	Quantity	01	
3.	Category/Type	Line Interactive	
4.	Capacity	Min 600 VA	
5.	Backup	Min 10 Minutes	
6.	Warranty	Onsite Two years on UPS and One year on Battery	

III. MS-Office

S. No	Feature/Item	Specifications	Compliance (Yes/No)
1.	Quantity	01	
2.	Version	Latest Version MS office Professional (Academic)	
3.	Components	MS Word, MS PowerPoint, MS Excel, Outlook etc.	