

**I.C.A.R.-Indian Agricultural Statistics Research Institute**  
**Library Avenue, Pusa, New Delhi-110012**

F.No. 1(22)/2016-CPS

Dated: 19.12.2016

As per list attached

Subject: **Quotation for the purchase of Electric items.**

Sir,

Sealed limited quotations are hereby invited in a **single bids system** for the items mentioned below and should reach this office by not later than 14.00 hrs. on **16.1-2017**. The cover containing quotation should be super scribed as **“Quotation for (Name of the item and File No. given against the each items in BOLD letter)** failing which the quotation will have the risk of not considered.

Quotation will be opened 14.30 hrs. on the same day i.e **16.1.2017**. Quotationer should satisfy the following conditions:

1. The rates quoted shall be valid for a minimum period of 180 days from the last date fixed for the receipt of quotations.
2. The rates quoted shall be for free delivery at IASRI, New Delhi – 110 012. However, equipment quoted in foreign currency must be quoted on FOB basis.
3. Full specifications of the article quoted for shall be given in the tender along with literature/pamphlet/drawing etc. User list of the quoted document may also be additionally provided for reference. The specification given in the brochure must be authenticated which can be verified from the site of firm manufacturing the equipment.
4. If taxes, duties or any other charges over and above the rates quoted Leviable, actual percentage of such taxes/duties/other charges should be clearly indicated, in the absence of which, it would be presumed that all taxes are inclusive and would be calculated accordingly. No further clarification/request in this regard would be considered.
5. Supply is to be made by any convenient mode of transport at supplier's risk unless otherwise specified.
6. In case the material is supplied through an authorized agent, manufacturer shall be responsible for the successful installation of the equipment. The manufacturer shall be liable to any penal action for the shortcomings of the authorized agent. Any payment that is to be made separately to the agent if any shall be clearly mentioned in the quotation.
7. The bid should be accompanied with earnest money in rupees as mentioned against each of the equipment in the form of crossed Demand Draft/Pay Order in favour of Director, IASRI, payable at New Delhi on any Nationalized Bank, without which the quotation will not be entertained. No other form of deposit will be accepted. There will be no exemption for paying earnest money. However, Firms registered with the Central Purchase Organization/NSIC only are exempt from submitting bids without EMD (proof of registration must be attached therefore without which it will not be considered). In case, therefore, if any quotationer fails to deposit the Earnest Money the tender will be rejected straightway.

8. The EMD shall be refunded to the unsuccessful bidders after finalization of the quotation. In case of successful bidder, it can be adjusted towards security deposit which is 10% of the order value for the equipment/goods costing Rs.1.00 lakhs or more. there would, however, be no performance security deposit for equipment/goods costing less than Rs. 1.00 lakhs.
9. Six months warranty has to be invariable provided by the firm or more as the case may be here in as mentioned in the specification.
10. The rates should be quoted in complete rupees (No fraction) both in figures and words. No overwriting or erasing will be allowed, if so the cutting may be signed by quotationer.
11. The quantity given in the schedule is approx. which may be increased or decreased.
12. Payment will be made by mode of e-payment to the supplier/firm after satisfactory completion of work and receipt of pre-receipt bills triplicate.
13. The Director IASRI, New Delhi reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason.
14. Quotations not complying with the above conditions are liable to rejected.
15. Sealed quotations should be put in the “**Quotation Box**” placed at the ground floor of the Old NCAP Bldg. in Sample Survey Block at IASRI, New Delh-12
16. TIN/VAT/PAN/C.S.T. No’s may be given on the Quotation.
17. The minimum rate quoted by the firm is not the criteria to award the supply order. The rate(s) commensurated to the quality to be adjudged by a committee constituted by the Director for award of the work. No query in the regard will be entertained. The decision of the committee as approved by the Director will be binding upon to the firm in all respects.
- 18. Documents required with the technical Bids for evaluation of equipment specifications**
  - a. Copy of the Registration of firm
  - b. Copy of PAN Card and TIN number
  - c. Valid authorization certificate from the manufacturer.
  - d. Required EMD in favour of Director IASRI may be enclosed. If exempted, NSIC certificate issued for exemption of EMD must be enclosed

| S.No | Description                | Qty.                 | EMD (Rs.) |
|------|----------------------------|----------------------|-----------|
| 1    | Purchase of electric items | As per list attached | 5,000/-   |

**(S.K.Singh)**  
**Chief pTechnical officer (CTO)**

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LIBRARY AVENUE:PUSA, NEW DELHI-110012

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**ANNEXURE-A**

| S.No. | Brief Description of the Goods           | Qty.    | Rates per Unit | vat | Total |
|-------|--|---------|----------------|-----|-------|
| 1     | 28W.L.E.D. Tube Fitting or equivalent    | 50 No   |                |     |       |
| 2     | Chock 36W Compact                        | 40      |                |     |       |
| 3     | Tube light Starter 40Watt.(philips )     | 50 No.  |                |     |       |
| 4     | CFL Bulb 27 Watt                         | 40      |                |     |       |
| 5     | Fan Capacitor 2.5 MFD (Tibcon)           | 50 No.  |                |     |       |
| 6     | Switch 5AMP (Kona ) or equivalent        | 100 No. |                |     |       |
| 7     | Fan Regulator (Electronic )              | 50      |                |     |       |
| 8     | Tape Roll(Steel Grip)PVC                 | 30 No.  |                |     |       |
| 9     | Tub light 40Watt.(philips) or equivalent | 60 No.  |                |     |       |
| 10    | Tube Light Chock 40 Watt. (philips )     | 20 No.  |                |     |       |
| 11    | 18"Exahust FAN 1400 RPM                  | 02      |                |     |       |
| 12    | 12"Exahust FAN 1400 RPM                  | 10      |                |     |       |
| 13    | Holder Big Size (Kona)                   | 20 No.  |                |     |       |
|       | Total                                    |         |                |     |       |

SIGNATURE OF THE QUOTATIONER .....

NAME IN CAPITAL LETTERS .....

PHONE NO .....

AUTHORIZED SIGNATURE & STAMP .....