



भा.कृ.अ.प.-भारतीय कृषि सांख्यिकी अनुसंधान संस्थान  
ICAR-Indian Agricultural Statistics Research Institute  
लाइब्रेरी एवेन्यू, पूसा, नई दिल्ली-110012.  
Library Avenue, Pusa, New Delhi-110012.



F.No.6(1)/2015-Admn.I

Dated the 1<sup>st</sup> February, 2018

To

The Under Secretary(Admn.), ICAR Hqr. & Directors of all Research Institutes/Project Directorates under ICAR

Sub: **Filling up the vacant 04 posts of Upper Division Clerk 01 Reserved for ST(Backlog vacancy) and 03 for General Category in the PAY SCALE: Level-4 by transfer on Permanent Absorption basis at Indian Agricultural Statistics Research Institute, New Delhi – reg.**

Sir/Madam,

It is proposed to fill up four vacant post of Upper Division Clerk **01 post Reserved for ST and 03 posts for General Category** in the PAY SCALE:Level-4 at this Institute by **transfer on Permanent Absorption basis** at ICAR-Indian Agricultural Statistics Research Institute, New Delhi. As per Coloumn 9(d) of Recruitment Rules circulated by ICAR vide letter F.No.14(1)/2009-Estt.I dated 27.11.2012 read with the latest ICAR letter No.33-8/2016 Estt.-I dated 15.09.2016, the candidates working as regular Upper Division Clerk in the PAY SCALE: Level 4 on substantive basis in ICAR Institutes/Headquarter will be eligible by transfer on Permanent Absorption basis at IASRI, New Delhi. (As per the latest ICAR's Circular No.33-8/2016 Estt.I dated 15<sup>th</sup> September, 2016, "the part of Service rendered by the transferred employee prior to his transfer after availing the last promotion in the parent institute shall not be counted for the purpose of his/her promotion to the next higher grade in the new Institute/Headquarters").

Accordingly, it is requested that the vacancies may please be circulated amongst the eligible officials working at your Institute to enable them to apply for the same on the proforma given overleaf. Applications of only such candidates who may subsequently be relieved immediately in the event of his/her selection for the above post may please be forwarded along with up to date his/her APAR dossiers. The last date for receipt of application is **05-03-2018**.

Certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be furnished in the application of the official. The application received after closing date and without APAR dossiers and Vigilance Clearance Certificate will not be entertained.

Yours faithfully,

(Chander Vallabh)

Assistant Administrative Officer

C.C.:-

1. The Deputy Secretary(Admn.), ICAR, Krishi Bhavan, New Delhi-110001.
2. I/C, Computer Centre for uploading the IASRI's Website
3. Guard File.

**PROFORMA**

**APPLICATION FOR THE POST OF UPPER DIVISION CLERK IN THE PAY SCALE: LEVE-4 BY  
TRANSFER ON PERMANENT ABSORPTION BASIS AT ICAR-IASRI, NEW DELHI.**

- 1) Name of the candidate (in Block letters) :
- 2) Name of the Institute where the candidate is working now :
- 3) Postal address :
- 4) Post held at present indicating whether on temporary/permanent basis :
- 5) Date of birth :
- 6) Educational qualifications giving details of examinations passed from matriculation onwards :
- 7) Details of Technical/Other qualifications:
- 8) Whether belongs to SC/ST/OBC. If so, indicate the same :

9) Service details

Brief particulars of the service including the present post

Name of the Institute	Post held	Scale of pay	Period		Nature of duties performed
			From	To	

- 10) Date of appointment to the present post with scale of pay :

I do hereby declare and certify that the information furnished above are correct and true to the best of my knowledge and belief.

Signature of the Candidate

**CERTIFICATE TO BE FURNISHED BY THE HEAD OF OFFICE**

Certified that the information furnished by the candidate has been verified from the Office/Service records and found correct.

It is certified that no vigilance/disciplinary case is pending or being contemplated against the above candidate.

Place :

Signature with Seal

Date :