

भारतीय कृषि सांख्यिकी अनुसंधान संस्थान
(भा.कृ.अ.प.)
लाईब्रेरी एवेन्यू, पूसा, नई दिल्ली-11012


फा.सं :-24(Mis)/17 -रोकड

दिनांक : 05.10.2017

परिपत्र

संस्थान में विभिन्न प्रकार के प्रशिक्षण कार्यक्रम आयोजित किए जाते हैं, इस प्रशिक्षण कार्यक्रम में देश के विभिन्न प्रदेश/राज्यों से परिषद के अर्जतगत संस्थान एवं कृषि विश्वविद्यालय इत्यादि से वैज्ञानिक/तकनीकी वर्ग के अधिकारी तथा कर्मचारी प्रशिक्षण में प्रतिभागी उपस्थित होते हैं जिन्हें संबंधित कोर्स निदेशक द्वारा संस्थान में तय तिथि को आने के लिए आमंत्रित करते हैं उन्हें स्वीकृति अनुसार आने व जाने का यात्रा भत्ता भुगतान किया जाता है। पिछले कुछ समय से जानकारी में आया है कि प्रशिक्षणार्थी सहभागिता के लिए सुविधा अनुसार निजि वायुयान से टिकट वह भी अनाधिकृत एजेन्ट से करा लेते हैं जिस कारण यह भुगतान संभव नहीं हो पाता है। अतः सभी प्रभागाध्यक्ष/कोर्स पाठ्यक्रम निदेशक सह निदेशक से अनुरोध है कि प्रशिक्षण में आमंत्रण सूचना के समय ही स्पष्ट कर दें कि टिकट केवल Air India से ही direct or authorized agents M/s Balmer Lawrie & Company, अथवा Ashoka Travels & Tours से खरीदे जाए, अनाधिकृत एजेन्ट (Make my trip, etc.) से न करवाएं अन्यथा भुगतान पर विचार नहीं किया जाएगा।

यह सक्षम अधिकारी की स्वीकृति से जारी किया जा रहा है।

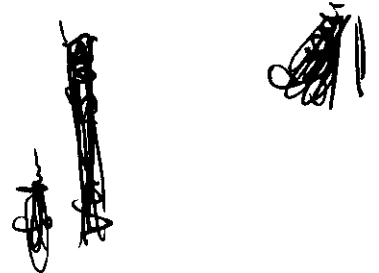

5/10/2017
सहायक प्रशासनिक अधिकारी/ डी.डी.ओ.

निदेशक के निजि सचिव, भा.कृ.सा.अ.स., नई दिल्ली।

वरिष्ठ वित्त एवं लेखा अधिकारी, भा.कृ.सा.अ.स., नई दिल्ली।

कार्यालय प्रधान, भा.कृ.सा.अ.स., नई दिल्ली।

संस्थान के सभी प्रभागाध्यक्ष, भा.कृ.सा.अ.स., नई दिल्ली।



No. 19024/22/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure
...

North Block, New Delhi

Dated the 19th July, 2017

Office Memorandum

Subject: - Guidelines on Air Travel on Official Tours – Purchase of air ticket from authorized agent.
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The undersigned is directed to refer to this Departments' O.M. No. 19024/1/2005-E.IV dated 24.03.2006, O.M. No. 19024/1/2009-E.IV dated 16.09.2010 and O.M. No. 19024/1/2012-E.IV dated 09.07.2013 regarding guidelines on Air travel. As per these guidelines, in all cases of Air Travel where the Government of India bears the cost of air passage, Air Tickets may be purchased directly from Airlines (at Booking counters/office/Website of Airlines) and if needed, by utilizing the services of three Authorized Travel Agents viz. M/s Balmer Lawrie & Company Limited (BLCL), M/s Ashok Travels & Tours (ATT) and Indian Railways Catering and Tourism Corporation Ltd. (IRCTC).

2. This Department is receiving a large number of proposals from various Ministries/Departments seeking ex-post-facto relaxation of the prescribed procedure for purchase of air tickets from authorized travel agents only.

3. The matter has been reconsidered in this Department. All Ministries/Departments are again directed to:

(i) Ensure strict compliance of extant guidelines for purchase of air ticket directly from Airlines (at Booking counters/office/Website of Airlines) or from three authorized Travel Agents viz. M/s Balmer Lawrie & Company Limited, M/s Ashok Travels & Tours and IRCTC only by all officials/offices under their control. Henceforth relaxation on account of ignorance/unawareness of these guidelines will not be considered by this Department.

(ii) In case of non-availability of authorized agent at a particular place, ticket may be booked from website of Airlines or web portal of Balmer Lawrie & Company Ltd., M/s Ashok Travels & Tours and IRCTC.

(iii) In respect of Non-officials of Committees/Boards/Panels, the concerned Ministry/Department have to mention in the meeting notice that the Non-official Member has to purchase the ticket from authorized travel agent only otherwise his claim will not be settled by that Ministry/Department.

(iv) All Ministries/Departments of the Government of India, etc. have to widely circulate this O.M. in all offices including attached/subordinate offices/autonomous bodies under their control with specific instructions to Heads of Departments concerned for strict compliance of these guidelines. Non-compliance of these guidelines by Ministries/Departments will be treated as lapse on the part of the concerned Ministry/Department.



(Nirmala Dev)
Deputy Secretary to the Government of India

To,

All Ministries/Departments of the Government of India as per standard distribution list

Copy O/o C&AG, UPSC etc. as per standard endorsement list.

