



मिसिल संख्या : 20(1)/2007-खरखाव

दिनांक : 30.6.2017

कार्यालय आदेश

गठित समिति की सिफारिश पर, निदेशक, भा.कृ.अनु.प.-भा.कृ.सां.अ.संस्थान के समितिकक्ष/सभागारों एवम् संगणक प्रयोगशालाओं को उपलब्ध सुविधाओं सहित सरकारी/गैर-सरकारी, अंतरराष्ट्रीय संस्थाओं एवं अन्य इत्यादि को किराए पर देने के लिए निम्न दरें तत्काल प्रभाव से निर्धारित /अनुमोदित की जाती है।

Recommendations for Academic/Research activities for Hiring Charges of Computer Lab, Seminar & Conference facilities at ICAR-IASRI

Sl. No	Location	Facilities	Capacity	During normal working hours (Rs.Per Day)	After working per hours (Additional Rs.Per Day)	Honorarium to staff involved during normal working hours (Rs.Per Day)	Honorarium to staff involved, if continued after working Per hours (Additional Rs.Per Day)
I	II	III	IV	V	VI	VII	VIII
1	Auditorium (SSM Building) in Ground Floor	Auditorium equipped with AC, Projector	75	9000/-	1800/-	700/-	800/-
2	Auditorium (Computer Building) in Ground Floor	Auditorium equipped with AC, Projector	120	12000/-	2500/-	700/-	800/-
3	4B MIS Lab (Computer Building) in Ground Floor	Lab equipped with Computer, AC, Projector	20	9000/-	1800/-	700/-	800/-
4	AKMU Lab 05 (Computer Building) in Ground Floor	Lab equipped with Computer, AC, Projector	20	9000/-	1800/-	700/-	800/-
5	Room No.109 (Computer Building) in First Floor	Meeting Hall	45	9000/-	1800/-	700/-	800/-
6	Room No.110 (Computer Building) in First Floor	Computer Lab with equipped with AC, Projector	28	9000/-	1800/-	700/-	800/-
7	Room No.106 TAC Block, New Building	Conference Hall equipped with AC, Projector	40 (with 20 additional Seats for Secretarial assistance)	9000/-	1800/-	700/-	800/-
8	Room No.205 TAC Block, New Building	Committee Room equipped with AC, Projector	18	5000/-	900/-	600/-	700/-
9	Room No.206 TAC Block, New Building	Lab equipped with Computer, AC, Projector	20	9000/-	1800/-	700/-	800/-
10	Room No.209 TAC Block, New Building	CAFT Lab equipped with Computer, AC, Projector	18	5000/-	900/-	600/-	700/-
11	Room No.302 TAC Block, New Building	Lab equipped with computers, AC, Projector	20	9000/-	1800/-	700/-	800/-

Note : In addition to this service tax as applicable would also the required to be paid.

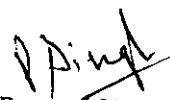
P. Singh

Note -

1. The charges for printing charges for ICAR and KVK Institutes.
2. The charges for SACs/State Govt. Central Govt./Professional Societies under NARES will be 50% of the rates as given in columns (v) and (vi). All other charges would be as mentioned in the above table.
3. The rates given in above Table are applicable for all other academic research organizations including INTERNATIONAL Institutes under CGIAR/ FAO etc. This may, however be done in accordance with ICAR/DARE rules.

General Terms and Conditions:

1. For reservation request may be made to Director, ICAR-IASRI, New Delhi. Reservation will be confirmed on receipt of full advance payment of the laid down charges with the application.
2. Tea, Cold Drinks and Eatables are strictly prohibited inside the Labs, Conference Hall/Room, Meeting Rooms and Lecture Halls.
3. Arrangements for Tea, Water, Lunch and Refreshments would be the responsibility of concerned organizer. However, organizer may contact approved caterer at ITH.
4. Decorations, Posters etc. are not allowed inside the Labs, Conference & Lecture Halls and anywhere within the premises of the Institute. However, the banners which do not deface the walls and infrastructure may be allowed.
5. All payments are to be made in favour of Director, IASRI, New Delhi. Payment other than cash should be through local cheque / draft only, Cash payment may be made with Cashier at ICAR-IASRI, New Delhi. For details of RTGS/NEFT transfers, please contact Director, ICAR-IASRI, New Delhi.
6. In case of cancellation, no amount shall be refunded if notice given is less than 15 days.
7. For organizing programs in auditorium / campus, concerned Firm/Party has to deposit Rs.5000/- (Rupees Five Thousand only) (refundable) as an advance for cleanliness, in the Institute. It would be mandatory for Firm/Party to clean the area same day, after completion of the program otherwise amount of advance will not be refunded.
8. Information regarding the visit of Hon.Minister/VVIP/VIP/Distinguished guests should be given to the Director, IASRI/concerned Officer one week in advance.
9. In case the number of participants is more, then food can not be served in dining hall. In this situation tent can be installed only for food purpose in the space between ITH and Sukhatme Hostel, according to need subject to the condition that guests in ITH and Sukhatme Hostel do not face any inconvenience. For using this facility, concerned Firm/party has to deposit Rs. 10,000/- (Rupees Ten thousand only) as fees/charges in the Institute. For this they have to take prior permission from the office and they to deposit fee/charges in advance. Expenditure incurred on installing tent will be borne by the concerned Firm/Party.


(Poonam Singh)
Administrative Officer

Distribution :

1. PA to Director, ICAR-IASRI, New Delhi for information.
2. PA to HoD, ICAR-IASRI, New Delhi for information.
3. All HoDs/AOs, ICAR-IASRI, New Delhi for information.
4. Sr.F&AO/AF&AO, ICAR-IASRI, New Delhi for information.
5. In-charge, PME/TAC, ICAR-IASRI, New Delhi for information.
6. In-charge, Guest House/Warden, Hostel, ICAR-IASRI, New Delhi for information.
7. Hindi Section, ICAR-IASRI, New Delhi for information.
8. Chief Technical Officer (Engg.), ICAR-IASRI, New Delhi for information.
9. HoD, Computer Application, ICAR-IASRI, New Delhi for requested to upload the same circular on Institute's website i.e www.iasri.res.in
10. Secretary, IJSC(Staff Side), ICAR-IASRI, New Delhi for information.
11. Notice Board/Guard File.


Administrative Officer